

**COLLEGE OF THE SISKIYOU**

**CURRICULUM COMMITTEE MEETING – MEETING NO. 16**

*11 A.M., Tuesday, January 22, 2013*

*McCloud Hall 3*

**Present:** Neil Carpentier-Alting, Cheryl Coppin, Jim Davidge, Robert Frost, Michael Graves, Sheila Grimes, Eric Houck, Mike Paddack, Valerie Roberts, Charlie Roche, Greg South, and Jayne Turk

**Guest:** None

**Absent:** Lynsey Gilreath

**Consent Agenda**

**Item 1. Approval of Minutes**

There were no corrections and/or additions to the minutes from the December 11, 2012, Curriculum Committee Meeting; therefore, approved as read.

**Regular Agenda**

**Item 2. Course Archives**

Nothing

**Item 3. Course Approvals in CurricUNET**

Nothing

**Item 4. Update on Current Course Approvals**

Michael Graves voiced that the Committee needed to work on our productivity for processing courses. Jayne stated one of the reasons for the delay is that the CurricUNET approval processes has changed and the program is not alerting the next individual inline to review the course or that the notification process is caught in a loop. Jayne along with Eric Houck and Sean Abel will talk to Travis at CurricUNET to clear up the problem. Also, Jayne will continue to work with the College's CurricUNET contact person on streamlining the system. In the meantime, she will go through each course in the approval process to see what is prohibiting it from moving forward.

Jayne will send an email to all faculty asking them if they have updated a course in the last year and are still waiting for it to be approved, to please check and see at what level the course is at in the approval process. Many times, the course has been sent back to the originator and is waiting for changes to be made.

**Item 5. Good of the Order**

Jayne stated that by January 31, 2013, COS is required to increase the number of AA/AS-T degrees to 100% of the currently offered AA/AS degrees. Currently, the following five COS degrees: History, Kinesiology, Music, Psychology, and Studio Arts still need to be submitted for approval. Michael Paddack, Charlie Roche, and Valerie Roberts have volunteered to help Jayne on this project.

**Item 6. Adjournment**

The meeting adjourned at 11:77 a.m.