

COLLEGE OF THE SISKIYOU

CURRICULUM COMMITTEE MEETING – MEETING NO. 18

11 A.M., Tuesday, February 5, 2013

McCloud Hall 3

Present: Neil Carpentier-Alting, Cheryl Coppin, Jim Davidge, Sheila Grimes, Eric Houck, Valerie Roberts, Charlie Roche, Greg South, and Jayne Turk

Guest: Maria Fernandez and Tony Osa

Absent: Robert Frost, Lynsey Gilreath, and Mike Paddack

Consent Agenda

Item 1. Approval of Minutes

There were no corrections and/or additions to the minutes from the January 22, 2013, and January 29, 2013, Curriculum Committee Meetings; therefore, approved as read.

Regular Agenda

Item 2. Course Archives

Nothing

Item 3. Course Approvals in CurricUNET including, but not limited to:

a. ENGL 2042 – World Literature – Course Update Transfer GE DE

- Course Need/Justification updated
- Distance Education Content updated
- Course Content updated
- Description of Out-of-Class Assignments updated
- Student Learning Outcomes updated
- Approved

b. ERRT 1014 – Principles and Techniques of Wildland Fire Management – New Course Transfer DE

The Committee requested that the Jim Ostrowski provide rationale for requesting a maximum class size of 25 students. The course will be brought back to the next Curriculum meeting.

c. FIRE 9105 – Volunteer Fire Fighter Certification 5 – Course Update Non Transfer

- Course Title changed from Volunteer Fire Fighter Certification to Volunteer Fire Fighter Certification 5
- Units changed from 0.5 to 1.5
- Lecture Hours changed from 19.5 to 24-27
- Lab Hours changed from 19.5 to 12-13.5
- Course Description updated
- Course Need/Justification updated
- Course Content updated
- Texts/Instructional Materials Required updated
- Student Learning Outcomes updated
- Grade Status updated from P/NP to Letter Grade or P/NP
- LHE updated from 1.841 to 2.03
- Approved

Item 3. Course Approvals in CurricUNET including, but not limited to: (Con'd)

d. NURS 1541 – LVN-RN Step-Up-Advanced Maternal Child Nursing – Course Update Transfer

The Committee requested Janis Laiacona to provide skill requirements for the prerequisites and co-requisites. Once completed, the course will be brought back to the Committee for approval.

e. NURS 1542 – LVN-RN Step-Up-Advanced Medical Surgical Nursing – Course Update Transfer

- Units changed from 6.5 to 7.0
- Lecture Hours changed from 48-54 to 65-72
- Lab Hours changed from 166.5-185.5 to 168-189
- Course Description updated
- Prerequisites changed from NURS 1031 and NURS 1032 to NURS 1031 and NURS 1032 and NURS 1021
- Co-requisite changed from NURS 1041 to NURS 1541
- Recommended Preparation (Advisory) of NURS 0870 was removed
- Skill Requirement updated
- Course Content updated
- Texts/Instructional Materials Required updated
- Student Learning Outcomes updated
- Maximum Enrollment changed from 24 to 30
- LHE changed from 18 to 11.35
- Approved

Item 4. Good of the Order

Eric will contact CurricUNET regarding the “AF” link that is now appearing in the program and leads to nowhere. The Department Chair duplicates and processes have been fixed for active course proposals.

Jayne again asked the Committee members to be sure to make comments and approve or disapprove the courses up for review prior to Tuesday’s meeting.

Sheila stated that ENGL 1004 – Technical Writing was approved by the Curriculum Committee as well as the Vice President of Student Learning; however, there are still a few SLO changes that need to be made prior to submission to the Chancellor’s Office. Jayne will contact the Originator, Steve Reynolds, and work with him to make the necessary corrections. Once complete, Jayne will notify Sheila.

Jayne will send an email to the Faculty requesting them to review the SLO portion of their courses for completeness. Dr. South will find out how to handle the courses that are taught by Adjunct Faculty.

Jayne stated that Michael Graves submitted a letter resigning from the Curriculum Committee.

Item 5. Adjournment

The meeting adjourned at 11:48 a.m.