

## COLLEGE OF THE SISKIYOU

### CURRICULUM COMMITTEE MEETING – MEETING NO. 25

*11 A.M., Tuesday, April 2, 2013*

*McCloud Hall 3*

**Present:** Neil Carpentier-Alting, Cheryl Coppin, Jim Davidge, Eric Houck, Sheila Grimes, Tony Osa, Valerie Roberts, Charlie Roche, Greg South, and Jayne Turk

**Guest:** Ahmed Ismail, Jerry Pompa, Dennis Roberts, Elaine Schaefer, and Chris Vancil

**Absent:** Robert Frost, Mike Paddack, and Arial Spencer

### Consent Agenda

**Item 1. Approval of Minutes**

There were no corrections and/or additions to the minutes from the March 19, 2013, Curriculum Committee Meeting; therefore, approved as read.

### Regular Agenda

**Item 2. Course Archives**

- FCS 2949 – Work Experience

**Item 3. Course Approvals in CurricUNET including, but not limited to:**

**a. COMS 2929 – Special Studies – Course Update Transfer**

There was a short discussion on why there was no load value associated with special studies courses. Jayne thought that according to Ed Code, faculty are to be compensated for all instruction. During the meeting, she sent an email to Chris Vancil, Faculty Association President, on behalf of the Committee requesting his input on this topic.

- Skill Requirement updated
- SLO's updated
- Approved

**b. CSCI 1032 – Computer Networks – Course Update Transfer**

- Course Need/Justification updated
- Distance Ed updated to Internet Delayed
- Course Content updated
- Description of Out-of-Class Assignments
- Texts/Instructional Materials Required updated
- SLO's updated
- Maximum Enrollment changed from 25 to 40
- Approved

**Item 3.**

**Course Approvals in CurricUNET including, but not limited to: (Con'd)**

**c. HIST 1017 – United States History to 1877 – Course Update Transfer GE DE**

- Course Description updated
- Skill Requirement updated
- Description of Out-of-Class Assignments updated
- Texts/Instructional Materials Required updated
- SLO's updated
- Approved

**d. MATH 1100 – College Algebra – Course Update Transfer**

- Course Description updated
- Skill Requirements updated
- Description of Out-of-Class Assignments updated
- Texts/Instructional Materials Required updated
- SLO's updated
- Approved

**e. MUS 0516 – Community Jazz Band – Course Update NonTransfer**

- Course Title change from Community Jazz Band for the Older Adult to Community Jazz Band
- Course Need/Justification updated
- Course Content updated
- Description of Out-of-Class Assignments updated
- Texts/Instructional Materials Required updated
- SLO's updated
- Approved

**f. MUS 1004 – Fundamentals of Music – Course Update Transfer GE**

- Course Description updated
- General Ed approved for COS – General Education Requirements – AREA F – Communications and Analytical Thinking
- Course Need/Justification updated
- Prerequisite changed from None to MATH 0830 or Qualification by Assessment
- Course Content updated
- Description of Out-of-Class Assignments updated
- Texts/Instructional Materials Required updated
- SLO's updated
- Approved

**Item 3.**

**Course Approvals in CurricUNET including, but not limited to: (Con'd)**

**g. POLS 1001 – American Government: National, State, and Local – Course Update Transfer GE DE**

- Course Description updated
- Distance Ed updated to 2-way video/audio, Internet Delayed, and Hybrid (Less than 51% online)
- Course Content updated
- Description of Out-of-Class Assignments
- Texts/Instructional Materials Required
- SLO's updated
- Maximum Enrollment Limits are to remain as previously approved – 50 face-to face or video conference and 32 internet
- Approved

**Item 4.**

**Good of the Order**

Occasionally, when a course is built or updated, the originator doesn't always select the correct proposal type (i.e., general education, distance education) thus bypassing an area of approval. Eric Houck will check to see if perhaps when information is entered into a particular area or if certain boxes are checked in CurricUNET this action will trigger a particular review process to be added.

The Committee would like an additional field for DE maximum enrollments. Eric stated he would look into this possibility.

There is not course comparison option in CurricUNET for Physical Education courses. Eric said that he would look into this problem.

**Item 5.**

**Adjournment**

The meeting adjourned at 11:51 a.m.