

COLLEGE OF THE SISKIYOU

CURRICULUM COMMITTEE MEETING – MEETING NO. 27

11 A.M., Tuesday, April 23, 2013

McCloud Hall 3

Present: Neil Carpentier-Alting, Cheryl Coppin, Eric Houck, Sheila Grimes, Charlie Roche, and Jayne Turk

Guest: Michele Korkowski, Jeremiah LaRue, Dennis Roberts, Michael Tischler, and Sonia Wright

Absent: Jim Davidge, Robert Frost, Tony Osa, Mike Paddack, Valerie Roberts, Greg South, and Arial Spencer

Consent Agenda

Item 1. Approval of Minutes

Eric Houck requested that the minutes from the April 9, 2013, Curriculum Committee Meeting be revised for Item 3.a CSCI 1037 – Computer Game Design I – Course Update Transfer DE to include the following language: Advisory change from CSCI 1001 to None. Minutes approved as corrected.

Regular Agenda

Item 2. Course Archives

- a. EDUC 9052 – Introduction to Online Learning
- b. JAPN 1040 – Conversational Japanese
- c. SPAN 1011 – Cultural Spanish

Item 3. Course Approvals in CurricUNET including, but not limited to:

a. ADJ 2002 – Concepts of Criminal Law – Course Update Transfer DE

- Course Description updated
- Distance Ed Content updated
- Distance Ed Delivery Methods updated to include Hybrid (51% or more online) and Hybrid (less than 51% online)
- Course Content updated
- Texts/Instructional Materials Required updated
- SLO's updated
- Approved

Item 3.

Course Approvals in CurricUNET including, but not limited to: (Con'd)

b. ADJ 2526 – Criminal Court Process – Course Update Transfer DE

- Course Title changed from Principles of Criminal Defense Court Process to Criminal Court Process
- Course Description updated
- Course Need/Justification updated
- Skill Requirement updated
- Distance Ed Content updated
- Distance Ed Delivery Methods updated to include 2-way video/audio, Hybrid (51% or more online) and Hybrid (less than 51% online)
- Course Content updated
- Texts/Instructional Materials Required updated
- SLO's updated
- Approved

c. COMS 1100 – Public Speaking – Course Update Transfer GE DE

- Course Need/Justification updated
- Skill Requirement updated
- Distance Ed Content updated
- Course Content updated
- Description of Out-of-Class Assignments updated
- Texts/Instructional Materials Required updated
- SLO's updated
- Approved

d. ENGL 1501 – Advanced Composition – Literature – Course Update Transfer GE DE

- Course Description updated
- Distance Ed Content updated
- Distance Ed Delivery Methods updated from to include Hybrid (51% or more online) and Hybrid (less than 51% online)
- Course Content updated
- Description of Out-of-Class Assignments updated
- Texts/Instructional Materials Required updated
- SLO's updated
- Approved

e. XAC 0302 – Jewelry Making – New Course Community Ed

The Committee requested that the originator, Sonia Wright, outline the course content. In reviewing this course, there isn't a field to enter in maximum student enrollment for extension courses. Eric stated he would look into this problem. Once completed, the course will be brought back to the Committee for approval.

Item 4. Good of the Order

Jayne stated that several courses are being brought before the Committee with outdated disability statements. It was suggested that a check box could be added in CurricUNET which upon selecting would download a generic statement into the course outline that could be modified as well. Eric will check on this possibility.

As they are approved, Eric is entering Course Identification numbers (C-ID) into the course coding comment section in CurricUNET and into the course description in Banner. It was recommended that the C-ID numbers have its own data element in CurricUNET. Eric will check into this option.

It was noted that when updating a course, general education (GE) can be selected; however, the GE approval step is missing from the process. Eric will look into this problem.

At our last meeting, the Committee recommended that ECE 2003's beginning semester be changed from fall 2013 to spring 2014 and also that the course be removed from the Fall 2014 Schedule pending course and program approval from the Chancellor's Office. After further investigation, it appears that the approved ECE AA and AA-T degrees never contained ADHS 2526 as part of the degree's requirements and that the printed COS catalog is incorrect. Therefore, the Committee recommended that we change the beginning semester back to fall 2013 and ECE 2003 be rescheduled for fall 2013.

Item 5. Adjournment

The meeting adjourned at 11:52 a.m.