

COLLEGE OF THE SISKIYOU

CURRICULUM COMMITTEE MEETING – MEETING NO. 29

11 A.M., Tuesday, May 7, 2013

McCloud Hall 3

Present: Neil Carpentier-Alting, Cheryl Coppin, Eric Houck, Sheila Grimes, Tony Osa, Valerie Roberts, Charlie Roche, Nancy Shepard, and Jayne Turk

Guest: Debbie Dutcher, Steve Reynolds, Dennis Roberts, and Mike Tischler

Absent: Jim Davidge, Damion Doyle, Robert Frost, Mike Paddack, and Greg South

Consent Agenda

Item 1. Approval of Minutes

Sheila stated that due to the fact the XAC 0302 has already been assigned to another course in Banner, the course number for Jewelry Making has been changed to XAC 0329. Minutes approved as corrected.

Regular Agenda

Item 2. Course Archives

Item 3. Course Approvals in CurricUNET including, but not limited to:

a. COMS 1300 – Interpersonal Communication – Course Update Transfer GE DE

Due to time constraints, this course has been tabled until the next meeting.

b. ECE 1001 – Introduction to Early Childhood Education – Course Update Transfer

This course was tabled pending Distance Ed review. Once completed, the course will be brought back to the Committee for approval.

c. ECE 1002 – Child Development – Course Update Transfer

This course was tabled pending General Ed and Distance Ed review. Once completed, the course will be brought back to the Committee for approval.

d. ECE 1003 – Child, Family, and Community – Course Update Transfer GE

This course was tabled pending Distance Ed review. Once completed, the course will be brought back to the Committee for approval.

e. ECE 1500 – Materials and Curriculum – Course Update Transfer DE

Due to time constraints, this course has been tabled until the next meeting.

f. ECE 1501 – Child Guidance and Management – Course Update Transfer

This course was tabled pending Distance Ed review. Once completed, the course will be brought back to the Committee for approval.

g. ECE 1502 – Serving Children and Families in a Diverse Society – Course Update Transfer

This course was tabled pending General Ed and Distance Ed review. Once completed, the course will be brought back to the Committee for approval.

h. EDUC 0890 – Orientation to Online Learning – Course Update NonTransfer DE

Due to time constraints, this course has been tabled until the next meeting.

i. ENGL 0560 – Life Skills/Conversation for ESL Students – New Course NonTransfer

Positive attendance hours for this course range from 48 to 90. The Curriculum Committee reviewed and approved ENGL 0560.

Item 3. Course Approvals in CurricUNET including, but not limited to: (Con'd)

- j. ENGL 0561 – ESL Level I – New Course NonTransfer**
Positive attendance hours for this course range from 48 to 90. The Curriculum Committee reviewed and approved ENGL 0561.
- k. ENGL 0562 – ESL Level 2 – New Course NonTransfer**
Positive attendance hours for this course range from 48 to 90. The Curriculum Committee reviewed and approved ENGL 0562.
- l. ENGL 0563 – ESL Level 3 – New Course NonTransfer**
Positive attendance hours for this course range from 48 to 90. The Curriculum Committee reviewed and approved ENGL 0563.
- m. ENGL 0598 – English as a Second Language – Course Update NonTransfer**
 - Course Description updated
 - Course Need/Justification updated
 - Course Content updated
 - Description of Out-Of-Class Assignments updated
 - Texts/Instructional Materials Required updated
 - SLO's updated
 - Positive attendance hours for this course range from 48 to 90. The Curriculum Committee reviewed and approved ENGL 0598.
- n. ENGL 1004 – Technical Writing – Course Update Transfer DE**
 - General Education updated from transferable to CSU to transferable to CSU and UC.
 - Course Need/Justification updated
 - Distance Ed Delivery Methods updated to include 2-way video/audio, Hybrid (51% or more online) and Hybrid (less than 51% online)
 - Description of Out-Of-Class Assignments updated
 - Texts/Instructional Materials Required updated
 - SLO's updated
 - Updated
- o. ENGL 1033 – Introduction to Shakespeare – Course Update Transfer GE DE**
 - Course Description updated
 - Course Need/Justification updated
 - Prerequisite updated from ENGL 1001 to ENGL 1001 or qualification through assessment
 - Skill Requirement updated
 - Distance Ed Content updated
 - Distance Ed Delivery Methods updated from none to 2-way video/audio and Internet Delayed
 - Course Content updated
 - Description of Out-of-Class Assignment updated
 - Texts/Instructional Materials Required updated
 - SLO's updated
 - Approved

Item 3.

Course Approvals in CurricUNET including, but not limited to: (Con'd)

- p. ENGL 1038 – Multicultural Communication – Course Update Transfer GE DE**
This course was tabled pending General Ed approval. Once completed, the course will be brought back to the Committee for approval.
- q. ENGL 1502 – Advanced Composition – Critical Thinking – Course Update Transfer GE DE**
This course was tabled pending General Ed approval. Once completed, the course will be brought back to the Committee for approval.
- r. ERPG 0971 – Electrical Generators – New Course NonTransfer DE**
Due to time constraints, this course has been tabled until the next meeting.
- s. ERPG 0962 – Electrical Generation and Transmission – Course Update NonTransfer DE**
Due to time constraints, this course has been tabled until the next meeting.
- t. ERPG 0964 – Instrumentation and Process Control – Course Update NonTransfer DE**
Due to time constraints, this course has been tabled until the next meeting.
- u. PEAC 1048 – Beginning Boxing – New Course Transfer GE DE**
This variable-unit course was previously submitted to the Curriculum Committee. PEAC 1048 was updated and resubmitted as 2.0 unit course. The Committee reviewed and approved PEAC 1048.
- v. PEAC 1124 – Intermediate Tennis – New Course Transfer GE DE**
This variable-unit course was previously submitted to the Curriculum Committee. PEAC 1124 was updated and resubmitted as 1.0 unit course. The Curriculum Committee reviewed and approved PEAC 1124.
- w. PEAC 1148 – Intermediate Boxing – New Course Transfer GE DE**
This variable-unit course was previously submitted to the Curriculum Committee. PEAC 1148 was updated and resubmitted as 2.0 unit course. The Committee reviewed and approved PEAC 1148.
- x. PEFI 1039 – Beginning Yoga – New Course Transfer GE DE**
This variable-unit course was previously submitted to the Curriculum Committee. PEFI 1039 was updated and resubmitted as 1.0 unit course. The Curriculum Committee reviewed and approved PEFI 1039.
- y. PEFI 1139 – Intermediate Yoga – New Course Transfer GE DE**
This variable-unit course was previously submitted to the Curriculum Committee. PEFI 1139 was updated and resubmitted as 1.0 unit course. The Curriculum Committee reviewed and approved PEFI 1139.
- z. XCS 0303 – Welding Certification – New Course Community Ed**
There was a great deal of discussion on this course. Our former welding instructor, James Sanderson, was qualified to certify welders; however, our current adjunct instructors do not have this ability. In order to offer this service to the welding students who wish to be certified, a community service course was developed. The Committee approved XCS 0303 with a vote of 3 ayes, 2 noes (the Curriculum Chair broke the tie) with the stipulation that it would be reviewed in the future to possibly be offered as a credit course.
- aa. PEAC 1024 – Beginning Tennis – New Course Transfer GE DE**
This variable-unit course was previously submitted to the Curriculum Committee. PEAC 1024 was updated and resubmitted as 1.0 unit course. The Curriculum Committee reviewed and approved PEAC 1024.

Item 4. Good of the Order

It has come to the Committee's attention that uncompleted course proposals are appearing in the completed proposal listing. Over the summer, Jayne will check the completed proposal listing for accuracy. Due to this issue and the fact that there are still a large number of courses coming through for review, the Committee agreed to two virtual meetings over the summer.

It was noted that when adding a zero unit courses, CurricUNET does not allow you to enter instruction hours or LHE. Eric will look into this problem.

Item 5. Adjournment

The meeting adjourned at 11:51 a.m.