

COLLEGE OF THE SISKIYOU

CURRICULUM COMMITTEE MEETING – MEETING NO. 3

11 A.M., Tuesday, September 10, 2013

ESTC 8-107/RHSI 1-119

Present: Neil Carpentier-Alting, Dave Clarke, Cheryl Coppin, Maria Fernandez, Sheila Grimes, Eric Houck, Dennis Roberts, Valerie Roberts, Charlie Roche, Paul Smithers, Greg South, and Patrice Thatcher

Absent: ASB Representative

Consent Agenda

Item 1. Approval of Minutes

There were no corrections and/or additions to the minutes from the September 3, 2013, Curriculum Committee Meeting; therefore, approved as read.

Regular Agenda

Item 2. Course Archives

a. NURS 0870 – Simulated Nursing Skills Lab

The Committee approved NURS 0870 to be archived.

Item 3. Course Approvals in CurricUNET including, but not limited to:

a. ADHS 0950 – Stages of Addiction Recovery – Course Update NonTransfer

Due to time constraints, this item was tabled until the next meeting.

b. ART 1013 – Printmaking – Course Update Transfer

The Committee requested that the originator, Dennis Weathers, reword the first SLO so that it is measurable. Once completed, the course will be brought back to the Committee for approval.

c. ART 1513 – Intermediate Printmaking – Course Update Transfer

Due to time constraints, this item was tabled until the next meeting.

d. FIRE 9166 – NFPA Volunteer Firefighter Certification – Course Update NonTransfer

Due to time constraints, this item was tabled until the next meeting.

e. MATH 2500 – Ordinary Differential Equations – Course Update Transfer GE DE

- Course Need/Justification updated
- Skills Requirements updated
- Distance Ed Content updated
- Distance Ed Delivery Methods updated from Hybrid and Internet Delayed to Internet Delayed only
- Course Content updated
- Description of Out-of-Class Assignments updated
- Texts/Instructional Materials Required updated
- SLO's updated
- Approved

f. PHYS 2115 – Heat, Modern, and Quantum Physics – Course Update Transfer

Due to time constraints, this item was tabled until the next meeting.

g. XMT 0358 – Singing Barbershop for Fun – New Course Community Ed

Due to time constraints, this item was tabled until the next meeting.

Item 4. Technical Review

Last week, Neil assigned courses to each of the six Faculty Members for Tech Review prior to this week's meeting. There was much discussion held regarding the Tech Review process. It was decided that when a Tech Reviewer had questions regarding a course, they would contact the instructor directly as well as input the questions into the comment section of the CurricUNET system for tracking purposes. However, while Tech Review training is still in progress, Neil has requested that the Committee members email the Curriculum Committee email group with any questions they might have prior to contacting the instructor or documenting in CurricUNET.

The Committee asked if the CurricUNET program could be set up to require that all fields of a course outline be complete prior beginning the approval process. Eric will check on this possibility and report back to the Committee his findings.

Several Committee members inquired if we could request general language for the Distance Learning component of the course outline. Neil said that he would discuss this request with Nancy Shepard.

Item 5. Curriculum Committee's Mission and Goals

Due to time constraints, this item was tabled until the next meeting.

Item 6. Good of the Order

Neil stated that only our four new Committee members, Dave Clarke, Maria Fernandez, Paul Smithers, and Patrice Thatcher are required to participate in the Stand-Alone Training. He requested that these individuals email him available days and times as the training needed to be completed prior to September 30.

Item 7. Adjournment

The meeting adjourned at 11:52 a.m.