

COLLEGE OF THE SISKIYOU

CURRICULUM COMMITTEE MEETING – MEETING NO. 4

11 A.M., Tuesday, September 17, 2013

ESTC 8-107/RHSI 1-119

Present: Neil Carpentier-Alting, Dave Clarke, Cheryl Coppin, Sheila Grimes, Eric Houck, Paul LaFleur, Valerie Roberts, Charlie Roche, Paul Smithers, Greg South, and Patrice Thatcher

Guest: Steve Reynolds and Dennis Weathers

Absent: Maria Fernandez

Consent Agenda

Item 1. Approval of Minutes

There were no corrections and/or additions to the minutes from the September 10, 2013, Curriculum Committee Meeting; therefore, approved as read.

Regular Agenda

Item 2. Course Archives

Item 3. Course Approvals in CurricUNET including, but not limited to:

a. ADHS 0950 – Stages of Addiction Recovery – Course Update NonTransfer

Due to time constraints, this item was tabled until the next meeting.

b. ART 1013 – Printmaking – Course Update Transfer

- Lecture hours changed from 16-18 to 32-36
- Lab hours changed from 64-72 to 80-90
- Course Description updated
- General Education review was not included in the approval process; however, Neil Carpentier-Alting emailed the Department regarding approving for GE and the recorded vote was Approved: 4; Abstention: 1
- Course Need/Justification updated
- Course Content updated
- Texts/Instructional Materials Required updated
- SLO's updated
- LHE updated from 4.50 to 4.80
- Approved

c. ART 1513 – Intermediate Printmaking – Course Update Transfer

The Committee requested that the originator, Dennis Weathers, reword the third and fourth SLO so that they are measurable. Once completed, the course will be brought back to the Committee for approval.

d. FIRE 9166 – NFPA Volunteer Firefighter Certification – Course Update NonTransfer

Due to time constraints, this item was tabled until the next meeting.

Item 3. Course Approvals in CurricUNET including, but not limited to: (Cont'd)

e. PHYS 2115 – Heat, Modern, and Quantum Physics – Course Update Transfer

- Course Need/Justification updated
- Skills Requirements updated
- Distance Ed Content updated
- Distance Ed Delivery Methods updated from Hybrid and Internet Delayed to Internet Delayed only
- Course Content updated
- Description of Out-of-Class Assignments updated
- Texts/Instructional Materials Required updated
- SLO's updated
- Approved

f. XMT 0358 – Singing Barbershop for Fun – New Course Community Ed

Due to time constraints, this item was tabled until the next meeting.

Item 4. Program Approvals in CurricUNET including, but not limited to:

a. ESL Non Credit Certificate

Steve distributed to the Committee a written narrative that will accompany the ESL Non Credit Certificate upon submission to the Chancellor's Office. Steve stated that once the Chancellor's Office approves the Certificate, the College will receive enhanced funding. After much discussion, the Curriculum Committee reviewed and approved the ESL Non Credit Certificate.

Item 5. Technical Review Questions

If an instructor is requesting approval for a course in which the units are increasing, the Committee would like Originator to provide documented justification for this change. (i.e., comparative courses from other colleges).

When a Tech Reviewer sends a course back to the Originator for modifications, it is preferable that he/she follow up with the originator on a weekly basis to check on the progress of the course.

Item 6. Curriculum Committee's Missions and Goals

Neil stated he will present suggested goals at our next meeting.

Item 7. Good of the Order

Dave Clarke suggested that we also include guidelines for approving a certificate and/or program in our Curriculum Training Manual.

Neil mentioned that he will continue to work on the check list for technical review.

Item 8. Adjournment

The meeting adjourned at 11:52 a.m.