

**COLLEGE OF THE SISKIYOU**

**CURRICULUM COMMITTEE MEETING – MEETING NO. 6**

*11 A.M., Tuesday, October 1, 2013*

*DLC 8/RHSI 1-119*

**Present:** Neil Carpentier-Alting, Dave Clarke, Cheryl Coppin, Maria Fernandez, Sheila Grimes, Eric Houck, Paul LaFleur, Dennis Roberts, Charlie Roche, Nancy Shepard, Paul Smithers, and Greg South

**Guest:** Josh Collins

**Absent:** Valerie Roberts and Patrice Thatcher

**Consent Agenda**

**Item 1. Approval of Minutes**

There were no corrections and/or additions to the minutes from the September 24, 2013, Curriculum Committee Meeting; therefore, approved as read.

**Regular Agenda**

**Item 2. Course Archives**

**Item 3. Course Approvals in CurricUNET including, but not limited to:**

- a. ADHS 1010 – Introduction to Chemical Dependency – Course Update Transfer**  
The Committee requested that the originator, Frank Cardoza, make corrections to the course description and SLOs due to grammatical and spelling errors. Once completed, the course will be brought back to the Committee for approval.
- b. ADHS 1011 – Community Outreach and Referral – Course Update Transfer**
  - Course Need/Justification updated
  - Texts/Instructional Materials Required updated
  - SLO's updated
  - Maximum Enrollment changed from 30 to 35
  - Approved
- c. ERPG 0951 – Mechanical Fundamentals – Course Update NonTransfer DE**  
Due to time constraints, this item was tabled until the next meeting.
- d. ERPG 0952 – Environmental Health and Safety – Course Update NonTransfer DE**  
Due to time constraints, this item was tabled until the next meeting.
- e. ERPG 0953 – Basics of Technical Document – Course Update NonTransfer DE**  
Due to time constraints, this item was tabled until the next meeting.
- f. FIRE 9166 – NFPA Volunteer Firefighter Certification – Course Update NonTransfer**  
In reviewing this course, the Committee observed that the maximum enrollment for FIRE 9166 is 9999. The Committee deemed that 9999 wasn't an appropriate limit for the course; as well as the request for the repeatability to be set at 99. FIRE 9166 is a vocational education course where the introduction of new materials is continuous as stated in the course justification. This course is tabled until our next meeting while Dr. South discusses these issues with the Fire Coordinator.

**Item 4. Technical Review Questions**

Nothing

**Item 5. Credit by External Exam**

Josh Collins distributed two documents pertaining to External Credit by Exam. Currently, Counseling Services alone makes the decision to award a student credit for Advanced Placement Examinations (AP), College Level Examination Program (CLEP) and the International Baccalaureate (IB) Program. Counseling Services would like to work with the Curriculum Committee in establishing the acceptable criteria to be published in our College Catalog.

**Item 6. Amended AA/S-T List**

Since Valerie Roberts was unable to attend this meeting due to illness, this item has been tabled until the next meeting.

**Item 7. Good of the Order**

Neil suggested that the Committee's voting members include the Articulation Officer and the Director of Instructional Services. Also, the Chief Instructional Officer (CIO) would be requested to vote in the event of a tie. After much discussion, it was decided that Neil would investigate other college's practices and discuss this issue with the Senate Exec Committee on Thursday.

Neil reminded the Faculty to review all the courses at the Curriculum Committee level and make comments prior to each meeting.

**Item 8. Adjournment**

The meeting adjourned at 11:52 a.m.