

COLLEGE OF THE SISKIYOU

CURRICULUM COMMITTEE MEETING – MEETING NO. 28

11 A.M., Tuesday, April 29, 2014

DLC 3/RHSI 1-119

Present: Neil Carpentier-Alting, Dave Clarke, Cheryl Coppin, Maria Fernandez, Tim Frisbie, Shakira Graham, Sheila Grimes, Eric Houck, Valerie Roberts, Charlie Roche, Nancy Shepard, Greg South and Patrice Thatcher

Guest: Ashley Sadler and Margie White

Absent: None

Consent Agenda

Item 1. Approval of Minutes

There were no corrections and/or additions to the minutes from the April 15, 2014, Curriculum Committee Meeting; therefore, approved as read.

Regular Agenda

Item 2. Course Approvals In CurricUNET including, but not limited to:

a. ASTR 1110 – Astronomy – Course Update Transfer GE

- Reason for update: Catalog update
- Course Description updated
- Course Need/Justification updated
- Prerequisite updated from MATH 0850 and ENGL 0950 to ENGL 1001 and MATH 0850 or qualification by assessment) or (MATH 0851 or qualification by assessment)
- Skill Requirements updated
- Course Content updated
- Description of Out-of-Class Assignments updated
- Texts/Instructional Materials Required updated
- SLO's updated
- Enrollment Maximum changed from 50 to 24
- Approved

b. BA 0986 – It's Your Business II – Course Update NonTransfer DE

The Committee requested that the originator, Joy Taylor, revise the statement under the Course Need/Justification section specifying what purpose this course serves for the program, college needs, etc.

c. ECON 1010 – Principles of Macroeconomics – Course Update Transfer GE DE

- Reason for update: To update distance delivery options
- Recommended Preparation changed from ENGL 0950 to ENGL 0900 or ENGL 0950
- Skill Requirements updated
- Distance Education Content updated
- Distance Education Delivery method updated from 2-Way Video/Audio and Internet Delayed to 2-Way Video/Audio, Internet Delayed, Hybrid (51% or more online) and Hybrid (less than 51% online)
- Enrollment Maximum changed from 40 to 35
- Approved

Item 2. Course Approvals In CurricUNET including, but not limited to: (Con'd)

d. EMHS 0999 – Introduction to Homeland Security – New Course Transfer DE

The Committee requested that the originator, Michele Korkowski, change the Distance Education class maximum to 32. Also, the course number selected indicates non-transfer status; however, the Course Need/Justification section on the COR states that the course is transferable to CSU. The Committee would like Michele to resolve this conflict.

e. MATH 0850 – Elementary Algebra Review – Course Update NonTransfer DE

- Reason for Update: Change in textbook and DE status
- Course Need/Justification updated
- Distance Education Content updated
- Distance Education delivery method updated to Hybrid
- Texts/Instructional Materials Required updated
- Approved

f. MATH 0851 – Beginning Algebra I – Course Update NonTransfer DE

- Reason for Update: To update textbook and clarify DE options
- Course Need/Justification updated
- Prerequisite update MATH 0830 or MATH 0816 or qualification through assessment to MATH 0830 or qualification through assessment
- Skill Requirements updated
- Distance Education Content updated
- Distance Education delivery method updated to Hybrid
- Texts/Instructional Materials Required updated
- Approved

g. MATH 0980 – Intermediate Algebra – Course Update Transfer GE DE

Correction: MATH 0980 was launched into the incorrect approval process. This is not a transferrable course.

- Reason for update: Textbook change and update DE status/method
- Course Need/Justification updated
- Skill Requirements updated
- Distance Education Content updated
- Distance Education delivery method updated to Hybrid
- Texts/Instructional Materials Required updated
- Approved

h. MUS 1507 – Chamber Singers – Course Update Transfer

- Reason for update: SLO correction
- SLO's updated
- Approved

Item 2. Course Approvals In CurricUNET including, but not limited to: (Con'd)

i. POLS 1007 – World Politics – Course Update Transfer GE DE

- Reason for update: Updated for DE
- Course Description updated
- Course Need/Justification
- Distance Education Content updated
- Distance Education delivery method updated from none to 2-Way Video/Audio and Internet Delayed
- Texts/ Instructional Materials Required Updated
- SLO's updated
- Enrollment Maximum changed from 30 to 40
- Approved

j. SPAN 1010 – Elementary Spanish I – Course Update Transfer GE DE

- Reason for Update: Convert this class to an online course
- Course Need/Justification updated
- Distance Education Content updated
- Distance Education delivery method updated from none to 2-way video/audio and Internet delayed
- Description of Out-of-Class Assignments
- Approved

Item 3. Updated Course Review Cycle

Due to time constraints, this item was tabled until the next meeting.

Item 4. C-ID Submission/Approval

As was mentioned in the March 11 minutes, Valerie came across a memo from the Chancellor's Office requiring all courses that are a part of an approved AA/S-T degree to currently have C-ID approval or to be in the process of requesting approval prior to fall 2014. Valerie is working with the faculty in her course submissions to obtain approval. In some cases, minor adjustments need to be made to the current COR's and she has requested that the Committee fast-track them through the approval process.

Item 5. Distance Education

Due to time constraints, this item was tabled until the next meeting.

Item 6. Good of the Order

Neil stated that Dr. South communicated to him that class limits have been negotiated with the Faculty Association and are as follows: maximum limit of 32 for online classes and a maximum limit of 25 for face-to-face classes unless clear limitations exists such as room size, equipment, etc. The Committee believed that current course limits needed to be reviewed and possibly changed based on their fill rate history. Eric will look into obtaining information regarding course fill rates.

Neil announced that this summer he will be working on course review, the curriculum handbook, and our local curriculum website.

Item 7. Adjournment

Meeting was adjourned at 11:45 a.m.