

COLLEGE OF THE SISKIYOU

CURRICULUM COMMITTEE MEETING – MEETING NO. 2

11 A.M., Tuesday, September 2, 2014

DLC 3/RHSI 1-119

Present: Neil Carpentier-Alting, Dave Clarke, Tim Frisbie, Shakira Graham, Sunny Greene, Eric Houck, Dennis Roberts, Valerie Roberts, Charlie Roche, Nancy Shepard, Patrice Thatcher, and Dennis Weathers

Guest: Michael Graves, Ashley Sadler, and Margie White

Absent: Cora Brownell, Maria Fernandez, Sheila Grimes, Greg South, and Bob Taylor

Consent Agenda

Item 1. Approval of Minutes

There were no corrections and/or additions to the minutes from the August 26, 2014, Curriculum Committee Meeting; therefore, approved as read.

Regular Agenda

Item 2. Academic Senate President – Michael Graves

Mike Graves presented goals he recommended the Committee take on this year including: 1) A review of the current Math sequence of courses with a focus on the ability of students to transfer to other institutions in a timely manner as well as achieve their lower division requirements; and 2) Evaluation of local 4 and 5 unit courses in comparison with other California Community Colleges including articulation and transfer considerations. The Committee requested that this recommendation be given as an official directive of the Academic Senate. Mike will ascertain the need for a formal request from the Administration based on prior dialogue and discuss with Senate Executive Committee in order to meet this request from the Committee.

Item 3. Course Approvals in CurricUNET including, but not limited to:

a. ADJ 1200 – Introduction to Emergency Management – New Course Transfer DE

The Committee reviewed and approved ADJ 1200.

b. ADJ 2524 – Introduction to Corrections – Course Update Transfer DE

- Reason for Update: C-ID
- Course Description updated
- Course Need/Justification updated
- Prerequisite updated from none to ENGL 0900
- Skill Requirements updated
- Distance Education Content updated
- Distance Education Delivery Method updated from Internet Delayed to Internet Delayed, 2-Way Video/Audio, and Hybrid (51% or more online)
- Course Content updated
- Description of Out-of-Class Assignments updated
- Texts/Instructional Materials Required updated
- SLO's updated
- Approved

Item 3. Course Approvals in CurricUNET including, but not limited to: (Con't)

c. GUID 1002 – Career and Life Planning – Course Update Transfer DE

This course did not correctly move to the Curriculum Committee step in CurricUNET; and, therefore, was not reviewed by the Committee prior to this meeting.

d. MATH 1050 – Elementary Statistics – Course Update Transfer GE DE

- Reason for Update: To update DE status
- Course Need/Justification updated
- Skill Requirement updated
- Approved

e. MATH 2500 – Ordinary Differential Equations – Course Update Transfer GE DE

- Reason for Update: To clarify DE status
- Course Description updated
- Skill Requirements updated
- Distance Education Delivery Method updated from Internet Delayed to Hybrid (51% or more online)
- Approved

f. MUS 1234 – Diversity in American Music – Course Update Transfer GE DE

- Reason for Update: Three year update and updating textbook Updating GE Area
- Course Description updated
- Course Need/Justification updated
- Recommended Preparation from None to ENGL 1001 or qualification by assessment
- Skill Requirement updated
- Distance Education Content updated
- Course Content updated
- Description of Out-of-Class Assignments updated
- Texts/Instructional Materials Required updated
- SLO's updated
- Approved

g. PHIL 1003 – Ethics - Course Update Transfer GE DE

The Committee requested that the originator, Daniel Kealey, clarify which course would meet the Additional Skills Requirement of Basic English writing ability. Also, justification is needed for the required text given that it is over five years old.

h. SOC 1001 – Introduction to Sociology – Course Update Transfer GE DE

The Committee requested that the originator, Rita Browne, change the course cited in the Recommended Preparation section because ENGL 0950 no longer exists. Also, the course justification is awkward and needs to be reworded. Lastly, the course content needs more detail and needs to be in outline form rather than bulleted items.

Item 4. Scheduling of Tech Review

The Committee expressed thanks to Neil for the development of the Technical Review Check Sheet. Neil conveyed that his desire is to see it be a “live” document to be added to and refined over the course of this semester. For the purposes of completing Tech Review this term, Neil proposed a regular time to meet on Fridays in LRC 2. The Committee expressed no reservations, but Neil will officially announce the time and place via email.

Item 5. Good of the Order

The Distance Education (DE) Subcommittee has been formed. Neil reiterated the goals of the group would be the formation/update of the board policy pertaining in particular to what constitutes “regular and effective contact.” Academic Senate President, Mike Graves, recommended that representative faculty who frequently teach via DE modes be included as well in the discussion. Margie White also proposed that information about this subcommittee’s goal be included in her weekly email to online instructors. Neil will introduce the issue at the next Academic Senate meeting.

Dennis Roberts asked the Committee who is responsible for determining discipline assignment for potential cross-listed courses. For example, if a “Psychology of Sports” course was proposed, would it be classified as an Athletics course or a Psychology course? Mike Graves stated that minimum qualification determinations for faculty to teach in respective academic areas are the determination of the Equivalency Committee, but Neil indicated that the final discipline assignment of a course is under the purview of the Curriculum Committee.

Neil will be emailing Committee members regarding suggestions for updates and revisions to the newly developed Curriculum Committee website shortly.

Item 6. Adjournment

Meeting was adjourned at 11:46 a.m.