

COLLEGE OF THE SISKIYOU

CURRICULUM COMMITTEE MEETING – MEETING NO. 7

11 A.M., Tuesday, October 14, 2014

DLC 3/RHSI 1-119

Present: Neil Carpentier-Alting, Dave Clarke, Shakira Graham, Sunny Greene, Sheila Grimes, Eric Houck, Valerie Roberts, Charlie Roche, Patrice Thatcher, and Dennis Weathers

Guest: Ashley Sadler and Margie White

Absent: Maria Fernandez, Dennis Roberts, Nancy Shepard, Greg South, and Bob Taylor

Consent Agenda

Item 1. Approval of Minutes

There were no corrections and/or additions to the minutes from the October 7, 2014, Curriculum Committee Meeting; therefore, approved as read.

Regular Agenda

Item 2. Course Archives

Neil has received approval from the appropriate individuals to archive the following courses. He agreed to launch these courses into the CurricUNET archive process to be officially approved by the Committee.

- a. BA 0986 – It's Your Business II
- b. MCOM 1300 – Television Production
- c. MCOM 1400 – Television Studio Production
- d. MCOM 1600 – Video Production

Item 3. Course Approvals in CurricUNET including, but not limited to:

a. EMS 0951 – Advanced Emergency Medical Technician – Course Update NonTransfer

- Reason for Update: Increase in student hours required due to state standards.
- Units changed from 6.0 to 7.0
- Lecture hours changed from 72-81 to 88-99
- Lab hours changed from 72-81 to 88-99
- Course Content updated
- LHE updated from 7.65 to 9.35
- Approved

b. GUID 1005 – College Success Skills – Course Update Transfer

- Reason for Update: Course needs to be updated in the CurricUNET system. Proposing the minor course change in units, increasing from 2.0 units to 3.0 units.
- Units changed from 2.0-3.0 to 3.0
- Lecture hours changed from 32-54 to 48-54
- Course Description updated
- Course Need/Justification updated
- Distance Education Content updated
- Distance Education Delivery Methods updated from none to Internet Delayed and Hybrid (less than 51% online)
- Course Content updated
- Texts/Instructional Materials Required updated
- Approved

- Item 3. Course Approvals in CurricUNET including, but not limited to: (Con'd)**
- c. PHIL 1010 – Hist of Ancient/Medieval Philosophy – Course Update Trans GE DE**
Due to time constraints, this item was tabled until the next meeting.
 - d. PHIL 1012 – Philosophy of Science and Religion – Course Update Transfer GE DE**
Due to time constraints, this item was tabled until the next meeting.
 - e. PHIL 1014 – Philosophy of Love, Sex, and Marriage – Course Update Transfer GE**
Due to time constraints, this item was tabled until the next meeting.
- Item 4. Course and Program Approval Procedure**
Eric distributed to the Committee Administrative Procedure No. 4022 (Course Approvals) and Administrative Procedure No. 4020 (Program and Curriculum Development). Only AP 4022 went to the Board, but prompted a review of both. Originally, these documents were amended due to the changes in the College's governance structure; however, upon further review of these documents, it appears that they have not been updated March 2, 2010. The Committee suggested several changes to be made to the Course Approval document. Eric and Neil will incorporate these amendments and redistribute an updated edition at next week's meeting. The Committee will review AP 2020 at the next scheduled meeting. Once both documents are finalized, they will go to College Council for review and next to the Board.
- Item 5. Good of the Order**
Neil will talk with Jayne concerning the history of the general education course approval process with respect to this course. Afterwards, he will talk with Dennis Sbarbaro regarding how to proceed with BA 1034 (Personal Finance).
- Item 6. Adjournment**
Meeting was adjourned at 11:53 a.m.