

**COLLEGE OF THE SISKIYOU**  
**CURRICULUM COMMITTEE MEETING – MEETING NO. 13**

*11 A.M., Tuesday, December 9, 2014*

*DLC 8/RHSI 1-119*

**Present:** Neil Carpentier-Alting, Dave Clarke, Sunny Greene, Sheila Grimes, Eric Houck, Dennis Roberts, Nancy Shepard, Chris Tolman, Patrice Thatcher, and Dennis Weathers

**Guest:** Ashley Sadler and Margie White

**Absent:** Maria Fernandez, Valerie Roberts, Charlie Roche, Greg South, and Bob Taylor

**Consent Agenda**

**Item 1. Approval of Minutes**

There were no corrections and/or additions to the minutes from the December 2, 2014, Curriculum Committee Meeting; therefore, approved as read.

**Regular Agenda**

**Item 2. Course Approvals in CurricUNET including, but not limited to:**

**a. BA 1001 – Financial Accounting – Course Update Transfer GE DE**

- Reason for Update: To conform with C-ID 110 descriptor
- Course Description updated
- Skill Requirements updated
- Distance Education Content updated
- SLO's updated
- Approved

**b. COMS 1600 – Conflict Resolution and Mediation – Course Update Transfer GE DE**

- Reason for Update: 3 year course update
- Course Title change from Fundamentals of Communication: Resolving Private, Public, and Group Conflicts to Conflict Resolution and Mediation
- Course Description updated
- Course Need/Justification updated
- Distance Education Content updated
- Recommended Preparation updated from ENGL 0950 to ENGL 0900
- Skill Requirements updated
- Texts/Instructional Materials Required updated
- SLO's updated

Since this course is not approved for General Education, the Committee made a correction in the SLO section by removing all references to general education.

- Approved

**Item 2. Course Approvals in CurricUNET including, but not limited to: (Con'd)**

**c. MATH 2500 – Ordinary Differential Equations – Course Update Transfer GE DE**

- Reason for Update: To satisfy the C-ID standards for this course.
- Skill Requirements updated
- Distance Education Content updated
- Course Content updated
- SLO's updated

The Committee made the following correction in the Disability Statement section prior to approving this course:

- The instructor lecture videos will be closed captioned for the hearing impaired. The lecture videos also have audio for the sight impaired. Disabled Students Programs and Services Office will be consulted for other disabilities.
- Approved

**d. PHIL 1021 – World Religions: Eastern Cultures – Course Update Transfer GE DE**

The Committee requested that this course be returned to the originator, Daniel Kealey, to modify the SLO's that pertain to Area I and update the course content for Area D.

Neil has volunteered to work with Daniel regarding these changes.

**Item 3. ADT Update**

Since Valerie Roberts was unable to attend this week's meeting to provide us with an ADT update, this item has been tabled to the next meeting.

**Item 4. Updated Course Approval Processes**

Eric requested to condense the course approval processes effective next semester. When submitting a course for approval, there will now be only six approval processes to choose from: Course Archive, Course Update, Course Update Community Ed, Course Update Consent Items Only, New Course, and New Course Community Ed. This compression of the existing approval processes will now require all reviewers (i.e., General Ed, Articulation, Distance Ed, etc.) to evaluate the course to determine if the course requires their approval or not. Additional changes include the addition of a step representing the approval from the Chancellor's Office and a change in the naming of several steps for clarification purposes. Courses previously started under the old approval processes will continue to use those legacy processes until they reach completion or are removed from the approval queue.

**Item 5. CurricUNET Improvements**

Due to time constraints, this item was tabled until the next meeting.

**Item 6. Roles and Responsibilities in Course Approvals**

There was much discussion regarding what the roles and responsibilities of each section's reviewer in the approval process.

**Item 7. Good of the Order**

The Committee welcomed Chris Tolman. She will be replacing Shakira Graham as the ASB Student Representative for the remainder of the academic school year.

The course and certificate listed below were not on the agenda; however, they were in the Curriculum queue and ready to be reviewed by the Committee once the meeting began.

**a. COMS 2929 – Special Studies – Course Update Transfer**

- Reason for Update – Special studies course allows students to work on independent projects to expand their knowledge and experience.
- Recommended Preparation changed from COMS 1100 or COMS 1200 or COMS 1300 to COMS 1100 and/or COMS 1200 and/or COMS 1300 or permission of instructor.
- Skills Requirements updated
- Course Content updated
- SLO's

Prior to approving this course, the Committee deemed the reference of “1-2 units” in the catalog description unnecessary and removed it from this section in the COR.

- Approved

**b. 3D Media Development**

In reviewing the 3D Media Development Certificate, Eric pointed out that CSCI 1045 - 3D Virtual Worlds and Games, which is a new course, had not yet been approved by the Committee. The Committee elected to approve this certificate pending the approval of CSCI 1045.

An additional Curriculum Committee meeting will be scheduled next week due to several courses requiring the Committee's approval prior to being offered in spring 2015.

**Item 8. Adjournment**

Meeting was adjourned at 11:58 a.m.