

COLLEGE OF THE SISKIYOU
CURRICULUM COMMITTEE MEETING – MEETING NO. 16

11 A.M., Tuesday, January 20, 2015

DLC 8/RHSI 1-119

Present: Neil Carpentier-Alting, Dave Clarke, Sunny Greene, Sheila Grimes, Eric Houck, Maria Fernandez, Dennis Roberts, Valerie Roberts, Charlie Roche, Nancy Shepard, Patrice Thatcher, Chris Tolman, and Dennis Weathers

Guest: None

Absent: Greg South and Bob Taylor

Consent Agenda

Item 1. Approval of Minutes

Neil requested that the minutes from the January 13, 2015, Curriculum Committee meeting be revised as follows for Item 2: After much debate, it was decided that the COR's disability language be standardized. This course has been tabled until Neil has a chance to discuss this issue with the originator, Jayne Turk Academic Senate President. The minutes were approved as corrected.

Regular Agenda

Item 2. Course Approvals in CurricUNET including, but not limited to:

a. BA 1034 – Personal Finance – Course Update Transfer GE

The Committee added "proposed" to the reason for update as this course was not approved for general education.

- Reason for Update: Proposed CSUGE Area E (Life Long Learning and Development) approval
- Course Description updated
- Course Need/Justification updated

The Committee corrected the recommended preparation to align with the current Math course offerings.

- Recommended Preparation changed from MATH 0810 to MATH 0830
- Course Content updated
- Texts/Instructional Materials Required updated
- SLO's updated
- Approved

b. COMS 1100 – Public Speaking – Course Update Transfer GE DE

- Reason for Update: This course is a core component of General Education and the COMS major.
- Course Description updated
- Recommended Preparation changed from ENGL 0900 or ENGL 0950 to ENGL 0900 or ENGL 0950 or qualification through assessment
- Skill Requirements updated
- Distance Education Content updated
- Texts/Instructional Materials Required updated
- Approved

Item 2. Course Approvals in CurricUNET including, but not limited to: (Con'd)

c. HIST 1018 – United State History Since 1877 – Course Update Transfer DE

- Reason for Update: CID approval
- Skill Requirements removed
- Distance Education Content updated
- Description of Out-of-Class Assignments updated
- Texts/Instructional Materials Required updated
- SLO's updated
- Approved

d. PHIL 1021 – World Religions: Eastern Cultures – Course Update Transfer GE DE

- Reason for Update: To approve this course for Distance Learning delivery.
- Distance Education Content updated
- Distance Education Delivery methods updated from Internet Delayed to Two-Way Video/Audio, Internet Delayed, Hybrid (51% or more online), and Hybrid (less than 51% online)
- Course Content updated
- Description of Out-of-Class Assignments updated
- Texts/Instructional Materials Required updated
- SLO's updated
- Approved

Item 3. Substantive Change for Programs

Neil stated that Steve Reynolds, Accreditation Liaison Officer (ALO), is requesting that we provide ACCJC (Accrediting Commission for Community and Junior Colleges) with an updated Substantive Change Proposal for distance education. Several of our programs need to have a substantive change since the majority of courses for these programs can be completed via distance education. Substantive Change Proposals are managed by ACCJC. Hopefully, Steve Reynolds can join us for our next meeting to discuss this issue further.

Item 4. Approval Process

Neil distributed a handout entitled, "Substantive, Minor, and Technical Changes." He explained that these types of changes are managed by the Chancellor's Office. The Committee reviewed this document and proposed a few minor changes. Nancy Shepard recommended that courses changing only the modality be allowed to be placed on the Consent Agenda to speed up the approval process. Neil will incorporate the Committee's suggested changes into this document and email it to the faculty as well as post it on our webpage.

Item 5. Curriculum Institute – Anaheim – July 9 through July 11

Eric encouraged the members of the Curriculum Committee to attend this year's Curriculum Institute in Anaheim. He also announced that he will be able to fund the travel expenses for three faculty members to attend this Conference. If you are interested, please let Eric know.

Item 6. Good of the Order

Nothing to report.

Item 7. Adjournment

Meeting was adjourned at 11:48 a.m.