

**COLLEGE OF THE SISKIYOU**  
**CURRICULUM COMMITTEE MEETING – MEETING NO. 17**

*11 A.M., Tuesday, January 27, 2015*

*DLC 8/RHSI 1-119*

**Present:** Neil Carpentier-Alting, Dave Clarke, Sunny Greene, Sheila Grimes, Eric Houck, Maria Fernandez, Valerie Roberts, Charlie Roche, Nancy Shepard, Patrice Thatcher, Chris Tolman, and Dennis Weathers

**Guest:** Margie White

**Absent:** Dennis Roberts, Greg South, and Bob Taylor

**Consent Agenda**

**Item 1. Approval of Minutes**

There were no corrections and/or additions to the minutes from the January 20, 2015, Curriculum Committee Meeting; therefore, approved as read.

**Regular Agenda**

**Item 2. Certificate/Program Approvals in CurricUNET including, but not limited to:**

a. Early Childhood Education Program

In reviewing the requirements for this program, it appears that the courses listed are needed for the AS-T degree; however, the program is being submitted is an AS degree. The Committee requested that this item be returned to the originator, Patrice Thatcher, to revise the course listing.

**Item 3. Substantive Change for Programs**

Since Steve Reynolds was unable to attend this week's meeting to discuss substantive change for programs, this item has been tabled to the next meeting.

**Item 4. Approval Process**

Neil updated and distributed a handout entitled, "Criteria for use of Approval Processes," to the Committee. The Committee recommended a few changes which Neil will incorporate into the document and bring an updated and more visually pleasing version to the next meeting.

**Item 5. CurricUNET House Cleaning**

Neil has been contacting instructors whose courses have been lingering in CurricUNET at the originator's level for some time. Neil encouraged all Committee members to review these courses in their respective areas to see if they can offer assistance to these instructors as well.

**Item 6. ADT Approvals**

Valerie stated that the ADT's have been submitted to the Chancellor's Office and we are awaiting their approval. She also announced that the CI-D language for both BIO 2700 and BIO 2800, which are part of the Kinesiology degree, is being revised and will be resubmitted for CI-D approval. Valerie stated that we are quickly approaching the July 1, 2015, deadline for all ADT's that were created prior to 2012, which is before CI-D's existed, to have CI-D approved courses.

Eric updated the Committee on the backlog of courses submitted for C-ID approval. This information can be viewed at [https://c-id.net/docs/Jan\\_2015\\_Newsletter\\_Final.pdf](https://c-id.net/docs/Jan_2015_Newsletter_Final.pdf). In examining this information, there appears to be a shortage of CSU faculty reviewers in several disciplines that need CI-D approval.

**Item 7. Good of the Order**

The Committee was unsure of what exactly their role was when reviewing certificates/programs for approval. Eric stated that there were different elements needed depending upon the area in which the degree/certificate originates. For example, CTE programs will have more items to review due to different requirements in their area. He went on to say that every degree program needs to have a separate submission (i.e., AA, AS, ADT, etc.). Dave mentioned that in Accreditation Standard II.A., which pertains to instructional programs, references several factors we should be considering when reviewing instructional programs/certificates. Neil will develop a checklist of criteria to review when approving a program/certificates as a Committee.

**Item 8. Adjournment**

Meeting was adjourned at 11:53 a.m.