

COLLEGE OF THE SISKIYOU
CURRICULUM COMMITTEE MEETING – MEETING NO. 18

11 A.M., Tuesday, February 3, 2015

DLC 8/RHSI 1-119

Present: Neil Carpentier-Alting, Dave Clarke, Sunny Greene, Sheila Grimes, Maria Fernandez, Dennis Roberts, Valerie Roberts, Charlie Roche, Nancy Shepard, Patrice Thatcher, and Chris Tolman

Guest: Steve Reynolds and Margie White

Absent: Eric Houck, Greg South, Bob Taylor, and Dennis Weathers

Consent Agenda

Item 1. Approval of Minutes

There were no corrections and/or additions to the minutes from the January 27, 2015, Curriculum Committee Meeting; therefore, approved as read.

Regular Agenda

Item 2. Course Approvals in CurricUNET including, but not limited to:

a. ADJ 2949 – Work Experience – Course Update Transfer DE

The Committee requested that this course be returned to the originator, Michele Korkowski, for minor changes in course content, etc. Neil asked that Michele contact him directly for more information on the suggested changes.

b. EMS 9082 – Community First Aid and CPR – Course Update NonTransfer

- Reason for Update: Hours incorrect.
- Course Description updated
- Lab Hours changed from 8-9 to none

The Committee corrected the Course Need/Justification to more accurately reflect why the course is needed.

- Course Need/Justification updated
- Course Content update
- SLO's updated
- Approved

c. SPAN 1040 – Conversational Spanish – Course Update Transfer

- Reason for Update: Three year update
- Lab hours changed from 16-18 to none
- Course Description updated
- Repeatability changed from 3 to 0
- Course Need/Justification updated
- Course Content updated
- Description of Out-of-Class Assignments updated
- Texts/Instructional Materials Required updated
- SLO's updated
- LHE changed from 3.7 to 3.0
- Approved

Item 3. Certificate/Program Approvals in CurricUNET including, but not limited to:

a. Early Childhood Education Program

Since Eric Houck was unable to attend this week's meeting to provide us with guidance in approving this program, this item was tabled to the next meeting.

Item 4. Substantive Change for Programs

Steve Reynolds reported that the ACCJC (Accrediting Commission for Community and Junior Colleges) requested that we provide them with an updated Substantive Change Program Proposal for distance education (DE) to be reviewed at their March meeting. Steve stated that according to ACCJC, DE includes all courses offered through video conferencing as well as online. He went on to say that in 2009, we informed the Commission that 50% or more of our general education could be completed online. Steve compiled a list of degrees and certificates in which 50 percent or more of the courses can be completed through DE. Certificates and Degrees that were not included in this list are the Graphic Arts Certificate, Engineering Degree, Associate Degree in Nursing, License Vocational Nursing Degree, Theatre Degree, and Welding Degree. Steve mentioned that in preparing this list he evaluated the required degree courses and the GE courses but elective courses were not included in his analysis. Upon further discussion, the Curriculum Committee suggested that electives be part of the measures in determining if a degree/certificate meets the criteria and recommended that the Theatre and Welding degrees be included in this list. Steve will include our current DE policy as well as a draft of our updated DE policy when submitting this information to ACCJC. He also said that if this list changed within the next two years, we could send an addendum to ACCJC. The Accrediting Commission provides a list of all certificates and degrees that are offered online through community colleges to the Department of Education.

Item 5. Approval Process

Neil updated and distributed a handout entitled, "How to Select a Proposal Type." The Committee recommended a few more amendments which Neil will incorporate and email the revised document to the faculty as well as post on the COS Curriculum website.

Item 6. Good of the Order

Nothing to report.

Item 7. Adjournment

Meeting was adjourned at 11:48 a.m.