

**COLLEGE OF THE SISKIYOU**  
**CURRICULUM COMMITTEE MEETING – MEETING NO. 19**

*11 A.M., Tuesday, February 10, 2015*

*DLC 8/RHSI 1-119*

**Present:** Neil Carpentier-Alting, Dave Clarke, Sunny Greene, Maria Fernandez, Eric Houck, Charlie Roche, Nancy Shepard, Chris Tolman, and Dennis Weathers

**Guest:** Margie White

**Absent:** Sheila Grimes, Dennis Roberts, Valerie Roberts, Greg South, Bob Taylor, and Patrice Thatcher

**Consent Agenda**

**Item 1. Approval of Minutes**

There were no corrections and/or additions to the minutes from the February 3, 2015, Curriculum Committee Meeting; therefore, approved as read.

**Regular Agenda**

**Item 2. Course Approvals in CurricUNET including, but not limited to:**

**a. PHIL 1020 – World Religions: Western Cultures – Course Update Transfer GE DE**

- Reason for Update: To approve this course for Distance Education delivery
- General Ed: Added COS GE Area D - Humanities
- Course Need/Justification updated
- Distance Education Content updated
- Distance Education Delivery methods updated from Internet Delayed to Two-Way Video/Audio, Internet Delayed, Hybrid (51% or more online), and Hybrid (less than 51% online)
- Course Content updated
- Description of Out-of-Class Assignments updated
- Texts/Instructional Materials Required updated
- SLO's updated
- Approved

**Item 3. Certificate/Program Approvals in CurricUNET including, but not limited to:**

**a. Early Childhood Education Program**

- The Committee discussed the criteria surrounding what is required as part of the review process of new or updated program proposals. Eric Houck reviewed several of the elements required by the Chancellor's Office as part of the Program and Course Approval Handbook (PCAH). The Committee requested that a checklist be developed to use as a tool for future reviews.
- Approved

**Item 4. Good of the Order**

Neil proposed to the Committee that General Education (GE) be considered an official “program” and administered appropriately through the establishment of a committee responsible for establishing the mission of local GE, reviewing existing GE areas including existing courses, and establishing guidelines for the assessment of GE. The Committee supported this proposal and recommended that Neil bring it to the Academic Senate for their consideration.

Eric brought an issue related to how repeatability is handled on our Course Outlines of Record (COR) with respect to Chancellor’s Office approval. Our current methodology is confusing in that a course which is not considered repeatable uses a number of “1” as displayed on the COR to represent that the course may be taken only once and not repeated. This has been interpreted by some reviewers at the Chancellor’s Office to mean that the course is actually repeatable one time. The Committee recommended that the language that appears in CurricUNET be clarified for users and an option of “Zero” be added to the Course Standards page. Eric will work with Governet to make this change.

**Item 5. Adjournment**

Meeting was adjourned at 11:29 a.m.