

## COLLEGE OF THE SISKIYOU

### CURRICULUM COMMITTEE MEETING – MEETING NO. 21

11 A.M., Tuesday, March 17, 2015

DLC 8/RHSI 1-119

**Present:** Neil Carpentier-Alting, Dave Clarke, Sheila Grimes, Maria Fernandez, Sunny Greene, Dennis Roberts, Valerie Roberts, Charlie Roche, Bob Taylor, Patrice Thatcher, and Chris Tolman

**Absent:** Eric Houck, Nancy Shepard, Greg South, and Dennis Weathers

### Consent Agenda

#### **Item 1. Approval of Minutes**

There were no corrections and/or additions to the minutes from the March 3, 2015, Curriculum Committee Meeting; therefore, approved as read.

### Regular Agenda

#### **Item 2. Course Approvals in CurricUNET including, but not limited to:**

##### **a. ART 1506 – Intermediate Ceramics – Course Update Transfer**

- Reason for Update: Course leveling and 3 year update.
- Course Description updated
- Repeatability from one to none
- Course Need/Justification updated
- Skill Requirements updated
- Course Content updated
- Texts/Instructional Materials Required updated
- SLO's updated
- Approved

##### **b. EDUC 0896 – Student Success – Course Update**

Since Eric Houck was unable to attend this week's meeting to provide us with guidance in regards to his suggested change in course hours, this course was tabled until the next meeting.

##### **c. ENGR 2017 – Introduction to Circuit Analysis – Course Update**

The Committee requested that this course be returned to the originator, Mike Read, for clarification regarding the course co-requisite, prerequisite, and skill requirements. Neil asked that Mike contact him directly if he needed further explanation.

##### **d. MATH 1050 – Elementary Statistics – Course Update Transfer GE DE**

- Reason for Update: To change number of units from 5 to 4 by decreasing course content.
- Units changed from 5.0 to 4.0
- Lecture Hours changed from 80-90 to 64-72
- Course Description updated
- Skill Requirements updated
- Distance Ed Content updated
- Course Content updated
- Description of Out-of-Class Assignments updated
- Texts/Instructional Materials Required updated
- SLO's updated
- LHE changed from 5.0 to 4.0
- Approved

**Item 2. Course Approvals in CurricUNET including, but not limited to: (Con'd)**

**e. XMT 0317 – Band Experience – New Course Community Ed**

The Committee approved this course pending Eric making the following changes:

- Change Units from 1.5 to none
- Change Repeatability from 1 to 98
- Update Tops Code to appropriate number
- Changing Grade Status from none to Pass/No Pass Only
- LHE 2.60 to 0.0

**Item 3. General Education**

Neil recommended that a GE ad hoc committee be formed and tasked with revising our current procedures and processes. Neil will bring a proposed list of items that this committee would be tasked with to our next meeting to be reviewed. Once the Committee has a chance to review this list and offer suggestions, Neil will forward the proposal to the Academic Senate for their consideration.

**Item 4. Curriculum Webpage/Handbook**

Neil requested that the Committee members review our local Curriculum webpage and provide him with feedback for improvement at our next meeting.

**Item 5. Good of the Order**

Neil will follow up with Eric this week regarding the parameters for granting curriculum access to part-time faculty in CurricUNET and report back to the Committee with a recommendation.

The following courses were not on the agenda; however, they were in the Curriculum queue and ready to be reviewed by the Committee once the meeting began.

**XCS 0305 – Introduction to Construction – New Course Community Ed**

Originally, this course was launched in CurricUNET as a credit course. Dr. Taylor's intended Introduction to Construction to be approved as a Community Service course. Sheila removed the credit approval process and resubmitted it as a Community Service course. However, some of the coding associated with a credit course remained on the COR and will need to be removed or changed by Eric. Therefore, the Committee approved this course pending Eric making the following changes:

- Removal of Transferrable to CSU only
- Change Repeatability from 1 to 98
- Change Tops Code to appropriate number
- Change maximum units from 3.0 to none
- Change Grade Status from Letter Grade Only to Pass/No Pass Only
- LHE 3.0 to 0.0

**Item 5. Good of the Order (Con'd)**

**GUID 0991 – Career Assessment – Course Update NonTransfer**

- Reason for Update: This course needs to be updated in CurricUNET. Update to be degree-applicable.
- Course Number changed from GUID 0891 to GUID 0991
- Lecture Hours changed from none to 8-9
- Other Hours changed from 24-27 to none
- Course Need/Justification updated
- Distance Education Content added
- Distance Education Delivery methods were added to included Internet Delayed and Hybrid (51% or more online)
- Course Content updated
- Description of Out-of-Class Assignments updated
- SLO's updated
- Credit Status changed from Credit – Not Degree Applicable to Credit Degree Applicable
- Grade Status changed from Letter Grade to P/NP
- LHE changed from 0.00 to 0.50
- Approved

**Item 6. Adjournment**

Meeting was adjourned at 11:58 a.m.