

COLLEGE OF THE SISKIYOU

CURRICULUM COMMITTEE MEETING – MEETING NO. 25

11 A.M., Tuesday, April 28, 2015
DLC 8/RHSI 1-119

Present: Neil Carpentier-Alting, Dave Clarke, Maria Fernandez, Sunny Greene, Sheila Grimes, Eric Houck, Valerie Roberts, Charlie Roche, Nancy Shepard, Patrice Thatcher, Chris Tolman, and Dennis Weathers

Guest: JonMichael Patterson, Samira Mahzabeen, and Margie White

Absent: Dennis Roberts, Greg South, and Bob Taylor

Consent Agenda

Item 1. Approval of Minutes

There were no corrections and/or additions to the minutes from the April 21, 2015, Curriculum Committee Meeting; therefore, approved as read.

Item 2. Consent Course Approvals in CurricUNET including, but not limited to:

The Curriculum Committee approved the following courses:

a. EMS 9081 – Advanced First Aid

- Reason for Update: 2015-16 Catalog Update
- Course Description updated
- Course Content Updated
- SLO's updated

Regular Agenda

Item 3. Course Approvals in CurricUNET including, but not limited to:

a. EDUC 0896 – Student Success – Course Update

- Reason for Update: 3 year review
- Lecture Hours changed from 9.5 to 8-9
- Lab Hours changed from none to 3.0
- Course Content updated
- Description of Out-of-Class Assignments updated
- LHE updated from .53 to .62
- Approved

Item 4. ADT Update

Legislation has mandated that if we have a local associate's degree for which there is an approved TMC template, we are required to offer it as an ADT. Valerie presented the following information in regards to current local degrees:

- **Administration of Justice**
ADT degree currently offered.
- **Anthropology**
Core classes for this degree are not offered. This degree should be archived.
- **Art History**
Currently, no local degree offered.
- **Business Administration**
ADT degree currently offered.

Item 4. ADT Update (Con'd)

- **Computer Science**
Courses for this degree have higher unit values than the C-ID equivalent. We would need to pare down the units or archive the degree.
- **Communication Studies**
ADT degree currently offered
- **Early Childhood Education**
ADT degree currently offered.
- **Elementary Teacher Education**
Our local degree is ready to be submitted for ADT approval.
- **English**
ADT degree currently offered.
- **Geography**
Currently, no local degree offered.
- **Geology**
We recently submitted this degree for ADT approval.
- **History**
We recently submitted this degree for ADT approval.
- **Journalism**
Currently, no local degree offered.
- **Kinesiology**
We are awaiting C-ID approval for BIO 2700 and BIO 2800, which are part of this degree.
- **Mathematics**
ADT degree currently offered.
- **Music**
We recently submitted this degree for ADT approval.
- **Philosophy**
Our local degree is ready to be submitted for ADT approval.
- **Physics**
ADT degree currently offered.
- **Political Science**
Currently, no local degree offered
- **Psychology**
Our local degree is ready to be submitted for ADT approval.
- **Sociology**
We recently submitted this degree for ADT approval.
- **Spanish**
We regularly cancel Spanish III and IV due to low enrollment and we do not currently offer History of Latin America which is required for the ADT degree. It is recommended that we archive the local degree.
- **Studio Arts**
Courses need to be updated for C-ID approval prior to submitting for ADT approval.
- **Theatre Arts**
ADT degree currently offered.

Valerie went on to say that we could offer nine ADT's by the end of August; however, if we archive Anthropology and Spanish and don't adjust the units for the courses in the Computer Science degree that number would change to six. The December deadline was based on what we proposed. Eight degrees were submitted right away and four degrees were submitted in December and are still waiting for Chancellor's Office approval. The deadline for C-ID and ADJ submission is August 31, 2015.

Item 5. Proposed June Meeting

Neil believes that there will be several courses coming forward needing C-ID approval after the spring semester concludes. He suggested that the Committee convene for one meeting during the summer. The Committee tentatively agreed on Tuesday, June 16. Neil will begin the stipend process in order to compensate the faculty committee members for their time.

Item 6. Curriculum Timeline

Eric distributed a draft of the 2015-16 Curriculum & Catalog Timelines. Once finalized, this timeline will be emailed to the faculty to enable them to plan for curriculum changes and to the campus community for informational purposes. Due to the Chancellor's Office delay in approving courses, he recommended that faculty submit revised COR's one year prior to the course being offered. If anyone has any ideas or changes for the timelines, please email him or Neil soon. COS will still produce addendums, but are trying to reduce the need for them by creating one-year catalogs.

CurricUNET has several "orphaned courses" that are lingering for several reasons. Once a course edit is in progress, no one is able to revise the COR until it has received final approval and is active. Eric will be sending out notifications to the course originators inquiring how they would like to proceed with the course(s) that are at a standstill. If the course originators are no longer working for the College, he will send the notification to the appropriate Dean.

Item 7. Use of Consent Agenda

When a course is submitted through the Course Update: Consent Items Only approval process, the Tech Reviewers act as "the gatekeepers" for these courses. Once they have reviewed and approved the courses, the approval process levels out and the courses are then distributed to the Articulation Officer, Coding Reviewer, Dean(s), Distance Ed Reviewer, and the Curriculum Committee. Dave Clarke suggested that two Tech Reviewers be assigned to consent item only courses to ensure that these courses are carefully reviewed.

Item 8. Good of the Order

The following course was not on the consent agenda; however, it was in the Curriculum queue and ready to be reviewed by the Committee once the meeting began.

THEA 1200 – Intermediate Principles of Acting

- Reason for Update: Changes to meet CI-D
- The Committee corrected the anticipated semester date from fall 2014 to spring 2015
- Course Need/Justification updated
 - Prerequisite updated from none to THEA 1100
 - Skill Requirements updated
 - Description of Out-of-Class Assignments updated
 - Texts/Instructional Materials Required updated
 - SLO's updated
 - Approved

The Committee welcomed JonMichael Patterson. He will be replacing Chris Tolman as the ASB Student Representative beginning with our next meeting in May and throughout 2015-16 academic school year.

Item 9. Adjournment

Meeting was adjourned at 11:46 a.m.