

## COLLEGE OF THE SISKIYOU

### CURRICULUM COMMITTEE MEETING – MEETING NO. 1

12 P.M., Monday, August 24, 2015

Science 7-210

**Present:** Neil Carpentier-Alting, Dave Clarke, Jodi Dawson, Maria Fernandez, Michael Graves, Sunny Greene, Eric Houck, JonMichael Patterson, Valerie Roberts, Charlie Roche, Nancy Shepard, Greg South, and Chris Vancil

**Guest:** Sheila Grimes and Margie White

**Absent:** Dennis Roberts and Robert Taylor

#### Consent Agenda

**Item 1. Approval of Minutes**

There were no corrections and/or additions to the minutes from the July 16, 2015, Curriculum Committee Meeting; therefore, approved as read.

**Item 2. Consent Course Approvals in CurricUNET including, but not limited to:**

The Curriculum Committee has approved the following course:

**a. BIO 2700 – Human Anatomy – Course Update**

- Reason for Update: 3 year update and CID based revisions
- Course Description updated
- Course Need/Justification updated
- Course Content updated
- Texts/Instructional Materials Required updated
- SLO's updated
- Approved

#### Regular Agenda

**Item 3. Course Archives**

The Curriculum Committee approved the following courses to be archived:

- a. XBC 0304 – Tax and Record Keeping
- b. XBC 0305 – Contracting with USFS
- c. XBC 0306 – Financial Choices
- d. XBC 0307 – Computer Clinic

**Item 4. Program Archives**

Neil will review the Program Archive process and bring back to the Committee as an information item.

**a. English – Archiving AA Degree Only**

Maria wants to delete the degree not the program. Program is the Chancellor's Office term for what is locally called a degree as opposed to a collection of courses and/or degrees. The Curriculum Committee does not feel it should be part of the formal decision making process to archive or discontinue a program. The approach of the archiving should be at the Dean, Curriculum Committee Chair, CIO, Articulation Officer, and the Coding Reviewer. Neil was directed by the Committee to remove the Curriculum Committee from the Program Archive process.

**Item 5. Course Approvals in CurricUNET including, but not limited to:**

**a. ADJ 2949 - Work Experience – Course Update Transfer DE – Approved**

- Reason for Update: Course has not been updated since 1988.
- Course Title changed from Work Experience to Administration of Justice Work Experience
- Course Units changed from 0.5-8.0 to 0.5-4.0
- Course Lab Hours changed from 30-600 to 30-216
- Recommended Preparation was changed from Must be currently employed in a volunteer or compensated capacity to None
- Course Description updated
- Course Content updated
- Description of Out-of-Class Assignments updated
- Texts/Instructional Materials Required updated
- SLO's were updated
- Approved

**b. FIRE 0950 – Fire Fighter I Academy - Course Update**

- Reason for Update: We want to be PRO Board and IFSAC Certified.
- Course Units changed from 20 to 22
- Lecture Hours changed from 160-180 to 176-198
- Lab hours changed from 480-540 to 528-594
- General Ed updated from none to COS GE Requirement Area G - Wellness
- LHE updated from 31.0 to 34.1
- Transfer status changed from CSU only to Non-Transferrable
- Approved

**Item 6. Program Approvals in CurricUNET including, but not limited to:**

- a. The Committee would like clarification in regards to their role in program approval; therefore, these programs are tabled until Neil has a chance to review the Program and Course and Handbook (PCAH) for more information.
- b. Geology (AS-T) – **New Program**
- c. History (AA-T) – **New Program**
- d. Music (AA-T) – **New Program**
- e. Sociology (AA-T) – **New Program**

**Item 7. Course Review Cycle Status Update**

Due to time constraints, this item was tabled until the next meeting.

**Item 8. Program Approval Process**

Due to time constraints, this item was tabled until the next meeting.

**Item 9. C-ID/ADT Update**

Due to time constraints, this item was tabled until the next meeting.

**Item 10. Course Submission Update**

Eric recommended to the Committee that the timelines for course submissions be put in place in May 2015. The Committee requested additional clarification at its next meeting.

**Item 11. Good of the Order**

Nothing

**Item 12. Adjournment**

Meeting was adjourned at 1:00 p.m.