

COLLEGE OF THE SISKIYOU

CURRICULUM COMMITTEE MEETING – MEETING NO. 21

12 P.M., Monday, April 11, 2016

Science 7-210

Present: Neil Carpentier-Alting, Dave Clarke, Jodi Dawson, Elaine Eldridge, Michael Graves, Sunny Greene, Jon Michael Patterson, Valerie Roberts, Charlie Roche, Nancy Shepard Greg South and Chris Vancil

Absent: Dennis Roberts, Todd Scott and Robert Taylor

Consent Agenda

Item 1. Approval of Minutes – April 4, 2016

A motion was made and seconded (Graves/Vancil) to approve the minutes. The minutes were approved.

Regular Agenda

Item 2. **Course Archives**

A motion was made and seconded (Graves/Vancil) to approve the following courses to be archived:

- a. ART 1033 – Digital Publication Design
- b. ART 1034 – Digital Video Production
- c. ART 1035 – Web Design
- d. ART 1036 – Web Animation
- e. ENGL 0858 – Writing in the Workplace

Item 3. **Course Approvals in CurricUNET including, but not limited to:**

a. CHEM 2100 – General Chemistry II

- Reason for update: Three year review
- Course Description updated
- Course Need/Justification removed
- Course Content Outline updated
- Lab Content Outline updated
- Description of Out-of-Class Assignments updated
- Texts updated
- SLO's updated
- A motion was made and seconded (Graves/Vancil) to approve the updates
- Approved

Item 4. **Good of the Order**

The following courses were not on the consent agenda; however, they were in the Curriculum queue and ready to be reviewed by the Committee once the meeting began.

a. CHEM 2929 – Special Studies

- Reason for update: Three year review
- Course Units changed from: 1-1 to 1-2
- Course Lecture Hours changed from: 48-54 to 0-0
- Course Lab Hours changed from: 54-108 to 0-0
- General Ed updated from CSU/UC Transfer Course to Transferrable to CSU only
- Course Need/Justification updated
- Prerequisites changed from: none to A minimum grade of “C” in CHEM 2000
- Skill Requirements updated

- LHE updated from 1.87-2.10 to 2.10 to 4.20
- A motion was made and seconded (Graves/Vancil) to approve the updates
- Approved

b. FIRE 9167-CAL Fire Basic Firefighter Training BFF 180

- The Committee requested that this course be sent back to the originator, Mike Wilson, to provide Method of Instruction and Method of Assessment for the Student Learning Outcomes. The anticipated start date also needs to be changed.

Neil asked the Committee to update their Outlook calendars so we can decide on a meeting day and time for next Fall.

Neil informed the Committee that 6 people are scheduled to attend the Curriculum Institute July 7-9. The maximum number of people that can attend from each college is 6 and there are 9 people interested in going. Mike Graves sent an email to the Committee explaining priority and how it was determined who would go. The people going are: Chris Vancil, Mike Graves, Sunny Greene, Dr. Scott, Elaine Eldridge and Jodi Dawson. The remaining 3 on the list to go are: Blaine Smith, Melissa Greene and Greg South. Neil will make a call to the Curriculum Institute and see if it is possible that all 9 people can go and he will report back to the Committee.

The Committee had a brief discussion regarding courses being written and developed by anyone other than faculty. The Committee was in agreement that all courses coming to the Curriculum Committee should be created by faculty. If there is a discipline faculty person then that person needs to write the course or sign off on it and if there is no full time faculty in that discipline then part time faculty would be acceptable. No other staff or administrator should be developing curriculum. In the past for instance, the Environmental Resource classes were developed by CTE staff members. There will be contingencies to deal with such as Community Ed courses etc., and the Committee will need to decide how to deal with these situations ahead of time and have a process in place as these courses come through. Neil will discuss this with Dr. Taylor tomorrow during their scheduled meeting.

Item 5. Adjournment

The meeting was adjourned at 12:55 p.m.