

COLLEGE OF THE SISKIYOU

CURRICULUM COMMITTEE MEETING – MEETING NO. 1

11 A.M., Tuesday, August 23, 2016

Temp 30

Present: Dave Clarke, Jodi Dawson, Elaine Eldridge, Michael Graves, Sunny Greene, Michele Korkowski, Charlie Roche, Dennis Roberts, Valerie Roberts, Todd Scott and Greg South

Guests: Bill Hirt

Absent: Robert Taylor, Jon Michael Patterson, Nancy Shepard

Agenda

Item 1. Approval of Minutes – May 16, 2016

A motion was made and seconded (Greene, Clarke) to approve the minutes. The minutes were approved.

Item 2. GE Course Update

Mike Graves looked at the two GE courses in CurricUNET, Art 1001 and Engl 0561. He informed the Committee that he would remain as a GE Reviewer until Sunny can take over next semester. He asked the question should all full time faculty be in the loop of approving General Education courses and stated that it needs to be discussed at the next meeting and a decision will be made based on that discussion. He will bring the current list of GE Reviewers and also the current roster of full-time faculty to the next meeting to review and decide who should be on and who to take off. The Committee agreed that all faculty should be involved in this discussion and Mike asked Dr. Scott if it could be an agenda item for Planning Day. They will meet as a group to develop a plan and then discuss it on Planning Day.

Item 3. Articulation Update

Valerie Roberts informed the Committee of the courses that were recently submitted for UC transfer status approval. In June, courses are submitted for UC transfer status and after they are approved they can be submitted in December for an area on IGETC. Courses cannot be submitted for IGETC until the UC's have already approved them for transfer status. The following courses were submitted in June for UC transfer status and have been approved:

- New course: Human Dissection
- Course Changes: Introduction to Mass Media (the MCOM prefix changed to COMS), World Literature split from one class into two (World Literature I and World Literature II)
- New course: American Military History
- Advanced Basketball and Men's and Women's Soccer were inadvertently left out but have since been approved.

Mike asked Valerie if she would provide a spreadsheet to the Committee showing where courses are in the approval process for UC, IGETC and/or the Chancellor's Office. She agreed to email it to either Jodi or the Committee. Sunny and Valerie will work on a spreadsheet to track articulation and give updates to the Committee. Val informed the Committee that the Math courses all went through fine and were approved. She submitted Basic Police Academy for approval which she expected would not be approved. The UC's don't like training and hands on they like theory so she wasn't surprised at this one. In October, courses that didn't get approval and any new courses for UC approval can be submitted again.

Item 4. ADT Update

Mike asked Sunny if she was going to eventually take over all 3 pieces, GE Reviewer, Articulation and ADT. She indicated she would and Mike offered to continue to do the GE Review if needed. Val indicated that one piece of ADT is part of Articulation and the other piece is Elaine. Sunny will be

building in extra time to learn Articulation this semester. Valerie shared a printout from the Chancellor's Office website of ADT progress for California Community Colleges. She explained the color coding and how it related to our ADT progress. We currently have 11 active ADT's. Of the 8 required ADT's, we have asked to discontinue 5 local degrees. Those degrees are: Anthropology, Biology, Chemistry, Philosophy and Spanish. The Chancellor's Office is 2 years behind in approving ADT's so they still show as outstanding. We still need to submit 3 more which are: Psychology (Elaine is ready to submit this one after Board approval), Studio Arts and Computer Science. Valerie indicated that Sean Kenny wants to discontinue the local Studio Arts Degree but it is only lacking 2 course updates for Art 1002 and Art 1003 and she didn't see a valid reason to discontinue the degree. That led to the discussion of whether a single faculty member make a decision to discontinue a program or should it come to the Curriculum Committee as a recommendation that the Committee makes? The Committee agreed that it needs to be a district decision and not an individual faculty member's decision.

Charlie Roche asked if he needed to change the prefixes and tops codes from Physical Education to Kinesiology. Valerie said no changes were necessary that degree is ready to go.

The Committee agreed that they like to have timelines to complete Tech Reviewing.

Item 5. Course Archive

A motion was made and seconded (Clarke/Greene) to approve the following course to be archived:
ENGL 0560 – Life Skills/Conversation for ESL Students

Item 6. Course Approvals.

This course was not on the agenda to be reviewed, but it was in the queue for revisions and the Committee looked over it:

NURS 9067 – In Home Caregiver Training

Mike Graves will e-mail Hallie Coppi with the following question: The assumption is that this is being made repeatable so that caregivers can update their skills, and that's being driven by licensing agencies. If so, why make it available only twice? Please contact Mike Graves for assistance.

Item 7. Curriculum Handbook Update

Mike Graves worked on putting together a Curriculum Handbook over the summer. He looked at handbooks from 12 different community colleges and put together information that he thought was applicable to COS. He has cut it down from 158 pages to 63 and it is still too long. He emailed it out to the Committee asking for corrections and additions. Look at what needs to be taken out and what needs to be in. The timeline he would like to follow is to have it completed by the Curriculum Committee by the first of October and have it approved by the faculty and the Academic Senate by the end of December. A printable version, PDF version will be available online. After the handbook is completed, Mike wants to work with Michael Reetz to clean up the Curriculum Committee web pages.

Item 8. Other

Bill Hirt attended the meeting to inform the Committee of a new Community Education extension course he needs to submit to the Board for approval by Friday, August 26, 2016. The course is XNH 0390, Geology of the Klamath Cascade Region. The course will be offered as an extension course and provides a needed academic framework for offering workshops and conferences on topics in regional geology. The Committee was in agreement that the course should go forward to the Board.

Item 9. Adjournment

The meeting adjourned at 11:50 a.m.