

COLLEGE OF THE SISKIYOU
CURRICULUM COMMITTEE MEETING – MEETING NO. 6

11 A.M., Tuesday, September 27, 2016

Temp 30

Present: Dave Clarke, Jodi Dawson, Elaine Eldridge, Sunny Greene, Michael Graves, Michele Korkowski, Dennis Roberts, Valerie Roberts, Charlie Roche and Greg South

Absent: ASB Representative (vacant), Todd Scott and Robert Taylor

Agenda

1. Approval of Minutes – September 20, 2016

A motion was made and seconded (Roche/Korkowski) to approve the minutes. The minutes were approved with no corrections.

2. Music Degree Requirements – Ron Slabbinck

Ron shared a draft he prepared of the AA-T Degree Core Requirements and AA Degree Core Course Requirements for Music. He informed the Committee that he readjusted and changed some of the requirements by removing some courses that weren't necessary and added just one required course, Computerized Music Notation. He created a suggested sequence of the four semesters and indicated that if a student follows the sequence they can finish in two years. Ron also informed the Committee that the AA-T Degree in Music is a useless degree. The AA-T is required because we offer a local AA Music degree. The four-year colleges have created a separate degree for the students who do the AA-T in Music because students cannot come in as a junior and have it be a meaningful degree. It would be considered a Bachelor of Arts with an emphasis in Music. Ron informed the Committee that he is attempting to change the sequence and shift some things around so that our site degree is more meaningful. He wanted to come to the Curriculum Committee to get input before moving forward.

3. Summer Music Camp – Ron Slabbinck

Ron advised the Committee that he would like to unarchive MUS 55, Mt. Shasta Jazz and Show choir, and offer it for credit for the summer music camp. The Committee approved and instructed him to bring it out of archives in CurricUNET and do a course update.

4. Updates

a. Mike and Maria will discuss Distance Ed liaison and language

Mike did not have a chance to talk to Maria last week. He will see her this week.

b. Mike will email Todd regarding CurricUNET issues and the Community Education process

Mike shared Dr. Scott's email response regarding the Community Ed process. He indicated that the Community Ed courses should be built and submitted in CurricUNET as a way of cataloging them. He thinks it might be helpful if a faculty wishes to have the Community Ed class peer reviewed it be available, to discuss pedagogy and such, but he doesn't think it should be required. He thinks the process of approval should be the Dean, the VP of Instruction and then to the Board. Mike suggested we could have Community Education on the weekly agenda as an information item so the Curriculum Committee can see what has been approved. One thing to avoid is redundancy between an active course and a possible Community Education course.

Institutionally we need to have some guidance on Community Education courses. We are trying to figure out how we are going to organize Community Education part of which is the process with which to approve them. Community Education courses might not need SLO's but just the basic standards. In that sense they should come through the Curriculum Committee but through a different route that other courses come through. Mike indicated that Dr. Scott has a unique perspective and will ask him if he will attend the next meeting.

The Foundation has some involvement in Community Education but it is unclear of their role in it. Historically, all Community Ed courses were moved to the Foundation and were offered under the umbrella of the Foundation. Previous to that they were within each of the disciplines and under the purview of the Deans. Elaine stated that in the past the purpose of Community Education going to the Deans was to make sure they didn't compete with a credit class. Mike's interpretation of Dr. Scott's email is that is the direction he wants to go with Community Education. It needs to be determined what the Curriculum Committee's role in it is and proceed from there. It was suggested to include this in the Curriculum Handbook.

Dr. South indicated that Dr. Scott feels that Community Education courses are currently offered through the Foundation and are not our classes. They are not part of the school and they are being offered through a separate Foundation but he wants them to be catalogued for perspective in CurricUNET. If the Curriculum Committee would like to have the option to weigh in on something they can but the reality is it's not necessary because they are not part of the Curriculum of the college. Mike agreed to articulate to Dr. Scott that the Curriculum Committee is reluctant to start band aiding processes here from an institutional standpoint before we know where it resides and what it is going to look like. It was suggested that Dr. Scott look at other institutions and see how their Community Education is set up. Dr. South indicated that we are the only college that handles Community Education this way. It needs to be determined what the Curriculum Committee's role in it is.

5. ADT Courses sitting in the approval process – Elaine Eldridge

There are a number of programs (ADT's) that we are offering that have been approved by the Chancellor's Office but are just sitting in CurricUNET. Elaine asked if these ADT's have to go through the entire approval process in CurricUNET. The courses within the ADT are already approved so does the ADT need to be approved too? Since the Articulation Officer and the instructor put together the program is it necessary to go through all of the approval process? If so, the approvals in CurricUNET need to be cleaned up. There is an approval step for Student Learning Council that no longer exists. Mike is going to talk with Eric Houck and find out what entities need to be involved in the approval process and he will also ask if he can change the approval process locally or if he needs to contact CurricUNET.

6. Minor Change to Course Outline (PEFI 0519) without going through approval process in CurricUNET – Jodi Dawson

The course outline for PEFI 0519 says not designated as repeatable. The question was is this incorrect and can we just make a minor change to the course outline? It is thought that it is a language issue not pertaining to this type of repeatability. All noncredit courses are designated as repeatable in fact there is not an option in CurricUNET to make it repeatable or not. The Committee agreed that noncredit courses are all repeatable.

7. Course Archive

8. Course Approvals

a. XNH 0390 – Geology of the Klamath-Cascade Region – New Community Education Course

The Committee had previously approved XNH 0390. It was on the agenda because it had not gone through the proper approval process in CurricUNET.

9. Curriculum Handbook Update

Handbook revisions are due to Mike Graves by October 4, 2016. Currently the only input has been from Sunny Greene. We need to include the Community Education piece in there too.

There are a couple of Tech Review courses that still need reviewing. Please review by the October 4, 2016 meeting.

10. Other

1. Mike will work on putting all of the MCOM courses into CurricUNET so they can be archived
2. We are moving forward with the General Education session next Friday at Planning Day
3. Mike will talk to Maria Fernandez about Distance Ed language and a liaison
4. Mike will ask Dr. Scott if he will attend the next meeting on October 4, 2016 to discuss the Community Education approval process.
5. Mike will talk to Eric Houck about what entities need to be involved in the ADT approval process and see about changing/removing required approval.

11. Adjournment

The meeting was adjourned at 12:00 p.m.