

COLLEGE OF THE SISKIYOU
CURRICULUM COMMITTEE MEETING – MEETING NO. 13

11 A.M., Tuesday, November 29, 2016

Temp 30

Present: Dave Clarke, Jodi Dawson, Mike Graves, Sunny Greene, Dennis Roberts, Charlie Roche and Greg South

Absent: ASB Representative (vacant), Elaine Eldridge, Michele Korkowski, Valerie Roberts, Todd Scott and Robert Taylor

Agenda

1. Approval of Minutes – November 15, 2016

A motion was made and seconded (Greene/Roche) to approve the minutes. The minutes were approved with no corrections.

2. Course Approvals

a. CSCI 2949 – Work Experience – Course Update - Revisions Requested

This course was previously approved by the Curriculum Committee and submitted to the Chancellor's Office for approval. They sent it back requesting the following revisions: CB09 (SAM Code) needs to be changed to E and the following statement needs to be added to the COR Catalog Description: "One unit of credit is earned for each 60 hours of unpaid or 75 hours of paid work." The Committee made the changes and Jodi will resubmit it to the Chancellor's Office with the requested revisions.

b. ECE 1500 – Introduction to Curriculum – Course Update

- Reason for update: Three year review cycle
- Anticipated semester: Spring 2017
- Catalog Description updated
- Course Need/Justification updated
- Distance Education language updated
- Course Content updated
- Description of Out of Class Assignments updated
- Texts updated
- SLO's updated

c. ECE 1502 – Serving Children and Families in a Diverse Society – Course Update

- Reason for update: Three year review cycle
- Anticipated semester: Spring 2017
- Recommended Preparation updated
- Distance Education language updated
- Distance Education Delivery Methods added: Internet delayed and Hybrid
- Course Content updated
- Description of Out of Class Assignments updated
- Texts updated

d. ECE 1999 – Human Development – Course Update

- Reason for update: Three year review cycle
- Anticipated semester: Spring 2017
- Course Need/Justification updated
- Course Content updated
- Texts updated
- SLO's updated

3. Updates – Mike Graves

- Mike is planning to work on the table of contents for the Curriculum Handbook soon.
- Mike will be on an Accreditation Team visit March 6-9, 2017 and therefore there will be no Curriculum Committee meeting that week.
- Mike talked to Dr. Scott yesterday and he informed Mike that he is moving forward with the purchase of eLumen. It has been approved by the Program Review Committee and he expects the Senate will approve it as well. They discussed the fact that there will be a pause for a couple of months with
- curriculum approvals while we transition from CurricUNET to eLumen. Mike stated the COSGE approval should be worked out soon so the Curriculum Committee can begin approving courses again for GE. The Committee agreed that we need to find out ASAP when the hiatus will be so that faculty can be notified in plenty of time. If the transition happens during the summer when courses are not being submitted it will be no problem, but if it is going to be during the semester we need to know ahead of time to notify everybody that no courses will be entered into CurricUNET during that period. Mike suggested it would be a good idea to have Matt Coombs, the eLumen representative attend a Curriculum Committee meeting to talk to us about the transition and a possible timeframe. Another suggestion was to have Dr. Scott contact him and see if he can get more specific details about the transition and also find out if we can request the transition to happen during the summer and set a specific date. If we have a set date we can plan ahead and notify everyone early on. When Matt was here in November he said it would take a month to migrate everything from CurricUNET to eLumen. There are 15+ schools in line for this conversion and we should get in line soon. According to Matt, the migration wasn't the biggest piece; the biggest piece will be getting CurricUNET to download our files. Once we request CurricUNET to download the files we can no longer access it and it will be important to let everyone know it will be unavailable after a certain date. Mike will send an email to Matt and cc the Curriculum Committee to see about potential timelines.
- Mike and Charlie will still hold the CurricUNET training at one of the flex days in January.
- Dave Clarke informed the Committee that he is not able to meet on Tuesday's at 11:00 in the Spring. He has class during that time on Tuesdays and Thursdays. The Committee discussed potential days and the only days and times available are Fridays at 8:00 a.m. or Monday afternoon's after 1:00. Elaine and Jodi will find a time and room.
- Next Tuesday, December 6, 2016 will be the last meeting before the Christmas break.

4. Other

5. Adjournment

The meeting adjourned at 11:35 a.m.