

COLLEGE OF THE SISKIYOU
CURRICULUM COMMITTEE MEETING – MEETING NO. 19

2 P.M., Monday, March 13, 2017

ESTC 8-107

- Present:** Dave Clarke, Jodi Dawson, Elaine Eldridge, Mike Graves, Sunny Greene, Michele Korkowski, Charlie Roche and Greg South.
- Absent:** Dennis Roberts, Todd Scott and Taylor Scully (ASB Representative)

Agenda

1. Approval of Minutes – March 6, 2017

A motion was made and seconded (Greene/Roche) to approve the minutes. The minutes were approved with no corrections.

2. Course Approvals

- **AG 1016 – Computers in Agriculture – New Course**
The Committee reviewed and approved AG 1016.
- **AG 1017 – Introduction to Agriculture Education and careers – New Course**
The Committee reviewed and approved AG 1017.
- **AG 1018 – Principles of Animal Science – New Course**
This course was returned to the originator for the second time because the requested corrections have not been addressed.
- **HEA 0519 – Health – New Course**
The Committee reviewed and approved HEA 0519.
- **HEA 0520 – Eating for a Healthy Life – New Course**
The Committee reviewed and approved HEA 0520.
- **HEA 0522 – Working with Seniors – New Course**
The Committee reviewed and approved HEA 0522.
- **MATH 0501 – Workplace Readiness Basic Math – New Course Community Education**
This course was returned to the originator because it was put in CurricUNET as a Community Education course. It needs to be resubmitted as a non-credit new course.

3. Address Issues in “All Proposals” Queue in CurricUNET

In CurricUNET under “All Proposals” there are 125 courses in the queue. Of those, 50 are incomplete which means action has been requested of the originator and nothing has been done. 9 of them are going to the Board for approval, 4 have been sent to the Chancellor’s Office, 25 are in Distance Education and 30 are in Tech Review which leaves a total of approximately 50 courses incomplete. Mike printed the courses that are in “All Proposals” and shared copies with the Committee. He stated the first priority is to get all of the courses Tech Reviewed between now and next Monday.

The Committee agreed to have Chris Vancil send an email out to faculty informing them that they have courses sitting in the queue that need to be dealt with. They have been previously submitted and sent back to the originator for corrections. He will let them know they have until Friday, March 24, 2017 to make the requested revisions and resubmit them or they will be deleted out of the queue. They can re-submit them in the fall once we are on line with eLumen. The Spanish courses that have been in there since 2013 will be deleted since we no longer have a Spanish instructor.

4. Frequency of Curriculum Committee Meetings for Remainder of Semester – Mike Graves

This item will be revisited at a later date.

5. **Updates – Mike Graves**

6. **Other**

- First priority is to get as many Tech Reviews done between now and Monday, March 20, 2017.
- Mike inquired about who will be approving Dr. Taylor's courses in the Dean queue in his absence.
- Maria, Neil, Chris and Jayne offered to help Tech Review the high volume of courses.
- Jodi will check the SchoolDude calendar to see if ESTC 8-107 is available for Curriculum Committee meetings for the remainder of the semester.

7. **Adjournment**

The meeting adjourned at 3:00 p.m.