

**COLLEGE OF THE SISKIYOU**  
**CURRICULUM COMMITTEE MEETING – MEETING NO. 23**

*2 P.M., Monday, May 1, 2017*

*ESTC 8-107*

- Present:** Dave Clarke, Jodi Dawson, Elaine Eldridge, Mike Graves, Sunny Greene, Michele Korkowski, Dennis Roberts, Charlie Roche and Greg South.
- Absent:** Todd Scott and Taylor Scully (ASB Representative)
- Guest:** Bill Hirt and Chris Vancil

**Agenda**

**1. Approval of Minutes – April 17, 2017**

A motion was made and seconded (Greene/Roche) to approve the minutes. The minutes were approved with no corrections.

**2. Assignment of Nutrition Course to a Discipline – Bill Hirt**

Bill attended the meeting as Equivalency Committee Chair to discuss the issue of Nutrition going into Kinesiology. According to the minimum qualifications book, when they get an application from someone to teach in a certain discipline, Human Resources and then the Equivalency Committee look to see if that person meets the requirements to teach in that discipline. For Nutrition an MA in nutrition or dietetics is required. The problem arises when putting courses into disciplines for example Nutrition into Kinesiology. He informed the Committee that they would like the Curriculum Committee to create a Nutrition discipline in the fall.

Bill also indicated it would be beneficial to have someone from the Curriculum Committee on the Equivalency Committee next year because the work these two committees do is closely linked. Having someone else on the committee is a really good idea so each is aware of what the other is doing. Hopefully at a minimum, next fall the Curriculum Committee could create Nutrition discipline in the fall and put the Nutrition courses in there. Bill and the Equivalency Committee Chair would like to come to the Curriculum Committee in the fall and ask to take Nutrition out of Family and Consumer Science (FCS) and create a Nutrition discipline.

**3. Course Approvals**

**a. ART 1000 – Art History I – Course Update**

- This course was sent back to the originator because the previous corrections were not made.

**b. ART 1001 Art History II – Course Update**

- Reason for Update: Course update
- Lecture Hours updated: from 0-0 to 48-54
- Outside Class Hours updated: from 4-4 to 96-108
- All Hours updated: from 4-4 to 144-162
- Course Description updated
- Distance Education Content added
- Distance Education Delivery Method: added Internet Delayed
- Description of Out-of-Class Assignments updated
- Texts updated
- SLO's updated
- Approved

**c. CHEM 1050 – Chemistry in Society – New Course**

- The Committee reviewed and approved CHEM 1050.

**d. COMS 1700 – Introduction to Mass Media – Course Update**

- Reason for Update: Course update
- Recommended Preparation changed from: A minimum grade of "C" in ENGL 0958 to ENGL 0900
- Skill Requirements updated

- Distance Education Delivery Methods updated: added Hybrid (51% or more online)
  - Course Content updated
  - Description of Out-of-Class Assignments updated
  - SLO's updated
  - Approved
- e. **CSCI 1007 – Programming I – Course Update**
- Reason for Update: reduce number of units to qualify for the ADT
  - Units changed from: 4.0 to 3.0
  - Lecture Hours changed from: 48-54 to 32-36
  - Outside Class Hours changed from: 96-108 to 64-72
  - Distance Education Content updated
  - Texts updated
  - SLO's updated
  - LHE changed from: 5.10 to 4.10
  - Approved
- f. **DSPS 0502 – Accessible Arts and Crafts – New Course**
- The Committee reviewed and approved DSPS 0502.
- g. **FCS 1011 – Nutrition – Course Update**
- Reason for update: Course update
  - Course Description updated
  - Course Need/Justification updated
  - Course Content updated
  - Distance Education Content added
  - Distance Education Delivery Method added: 2-way video/audio, Internet delayed and Hybrid
  - Description of Out-of-Class Assignments updated
  - Texts updated
  - SLO's updated
  - Approved
- h. **FIRE 9236 – Heavy Equipment Boss – New Course**
- This course was not in the Curriculum Committee queue on Monday. Michele will work with Mike Wilson on the corrections.
- i. **KINE 1000 – Introduction to Kinesiology – New Course**
- The Committee reviewed and approved KINE 1000.
- j. **MATH 0500 – Mathematical Foundation for College – New Course**
- The Committee reviewed and approved MATH 0500.
- k. **NURS 1031 – LVN-RN Step-Up-Community Mental Health Nursing – Course Update**
- Reason for Update: Course update
  - Lecture Hours changed from: 48-54 to 56-63
  - Lab Hours changed from: 120-135 to 96-108
  - Outside Class Hours changed from: 0-0 to 112-126
  - All Hours changed from: 288-324 to 234-297
  - Course Description updated
  - Skill Requirements updated
  - Course Content updated
  - Description of Out-of-Class Assignments updated
  - Texts updated
  - SLO's updated
  - LHE changed from: 8.25 to 7.70
  - Approved

**I. NURS 1032 – LVN-RN Step-Up-Intermediate Medical Surgical Nursing – Course Update**

- Reason for Update: Course update
- Course Description updated
- Skill Requirements updated
- Course Content updated
- Lab Content updated
- Texts updated
- SLO's updated
- Approved

**m. NURS 9067 – In Home Caregiver Training – Course Update**

- Reason for update: Course update
- Repeatable-Max Number: from 0 to 2
- Course Content updated
- Description of Out-of-Class Assignments updated
- Texts updated
- SLO's updated
- Repeatability changed from: Not designated as repeatable to repeatable
- Approved

**n. OLAD 0511 – Introduction to Computers – New Course**

- The Committee reviewed and approved OLAD 0511.

**o. PEMA 1112 – Off-Season Women's Varsity Cross Country – New Course**

- The Committee reviewed and approved PEMA 1112.

**p. PEMA 1113 – Off-Season Men's Varsity Cross Country – New Course**

- The Committee reviewed and approved PEMA 1113.

**q. PSY 1070 – Understanding the Aging Brain of Older Adults – New Course**

- The Committee reviewed and approved PSY 1070.

**r. WORK 0509 – Apprenticeship Preparation Program – New Course**

- The Committee reviewed and approved WORK 0509.

**a. Updates – Mike Graves**

Mike reviewed and discussed the remaining courses in CurricUNET. He is hopeful that the rest of the courses get through the approval process by next Monday's meeting so the Committee can approve them.

There are two MATH 0501 courses in the queue for Board approval. They are both different courses by different instructors. Jodi removed Kim Freeze's so it could be assigned a new number. OLAD 518 is in the queue but the course number is incorrect. Elaine will fix the number and send it through.

**b. Other**

Elaine asked the Committee what the process is for approving programs or who is responsible for approving them. It was decided previously that the decision was made that the Curriculum Committee would be in the loop but approving programs is under the purview of the Deans. Mike will go in and approve the two programs that have been in CurricUNET.

Mike would like to wrap up all the existing courses in CurricUNET next Monday.

**c. Adjournment**

The meeting was adjourned at 3:05 p.m.