

**COLLEGE OF THE SISKIYOU**  
**CURRICULUM COMMITTEE MEETING – MEETING NO. 4**

*8:00 a.m., Friday, February 16, 2018*  
*ESTC 107*

**Present:** Dave Clarke, Jodi Dawson, Elaine Eldridge, Tim Frisbie, Mike Graves, Dr. Greene, Michele Korkowski, Dennis Roberts, Dr. Scott and Dr. Zweigle

**Absent:** Dennis Roberts

**Agenda**

**1. Approval of Minutes – October 18, 2017**

A motion was made and seconded (Greene/Frisbie) to approve the minutes. The minutes were approved with no corrections.

**2. eLumen Updates**

**a. Archiving Courses – Dr. Todd Scott**

Elaine compiled a list of courses that she felt needed to be archived and gave the Committee each a copy to review and give feedback on whether or not she could go ahead and archive them. Dr. Scott asked the Committee if we could set a timeline of three years if a course has not been offered to go ahead and archive it. He stated the course would still be available to unarchive if an instructor wanted to offer it in the future but get it out of the catalog if it hasn't been offered in some cases many years. Mike asked the Committee for a vote to approve to archive courses after three years and the vote passed in favor of archiving the courses. Mike will send out an email to the faculty notifying them that they need to either update their courses or archive them. The Committee agreed to give faculty a week or two to get back to the Committee and if there is no response the Dean will pull it from the list. Mike will notify Dennis Roberts since he is absent from the meeting. Mike will forward the list to Elaine and Jodi.

The Committee requested to have video tutorials or instructions during our initial meetings for all faculty so they have something to reference during the learning stages of eLumen and that has still not been done. They would like Dr. Scott to communicate that to Matt Coombs because it was promised to us.

**3. Other**

The Committee agreed to change weekly meetings every other Friday from 8:00-9:00 to every Tuesday beginning February 27, 2018 from 8:00-9:00 in ESTC 107.

Dr. Greene asked the Committee if they could move forward with the General Education courses that have been on hold pending approval of the new GE pattern. The Committee agreed to move forward because the new pattern was approved the Senate and they need to be in place for the new schedule. She informed the Committee that she will place the courses in the GE area she feels they should fall under and email it out to the Committee for review.

Michele did some research into SLO's vs Outcomes and what the requirements are for the course outline. She informed the Committee that the ASCCC requires SLO's and the Chancellor's Office requires Outcomes.

**4. Adjournment**

The meeting adjourned at 8:45 a.m.