



Distance Learning Committee

College of the Siskiyous
800 College Avenue
Weed, CA 96094

DISTANCE LEARNING COMMITTEE MINUTES Thursday, Feb 8, 2018 8-9 am, McCloud Hall 111

Attendance: Fernandez, Tischler, Abbott, Zweigle, Baldwin, Kuhlemann, Blink, Varty
Absent: None

A. PUBLIC COMMENT:

1. NONE

B. APPROVAL OF MINUTES

1. UNANIMOUS APPROVAL

C. ACTION / DISCUSSION ITEMS

1. Determine and Approve Committee Goals for the Semester
 - a. The committee listed potential goals: Online Course Approval process, online teaching requirements, proctoring center, CQI Center for Distance Learning, third party content policy, Intentional campus DL policy, Year of Inclusive Design
 - b. Two goals will have immediate attention: third party content policy and online teaching requirements
2. Reconfigure Committee Work Groups based on new goals
 - a. No direct action taken; work groups will continue as previously formed and adjusted as goals are approved for Senate review and approval.
3. Approve Proctorio Policy (Shasta College) and Web blurb for schedule (Fernandez)
 - a. Committee reviewed and approved the Proctorio policy and web blurb for the schedule with edits to reflect our campus needs. Fernandez to prepare item for senate review.

D. CLOSED SESSION:

1. NONE

E. ADJOURNMENT

Distance Learning Committee:

Chair: Maria Fernandez
Dr. Zachary Zweigle
Shawn Abbott
Anne-Marie Kuhlemann

David Blink
Jude Baldwin
Alison Varty
Dr. Michael Tischler