



Distance Learning Committee

College of the Siskiyous
800 College Avenue
Weed, CA 96094

DISTANCE LEARNING COMMITTEE MINUTES

Monday, Dec 10, 2018

3:30-4:30 pm, DLC4

A. MEMBERS PRESENT

Meeting began at 3:30 pm, PST

Present: Shawn Abbott, Anne-Marie Kuhlemann, Alison Varty, David Blink, Maria Fernandez, Mike Tischler, Jude Baldwin, Zachary Zweigle

Members absent: none

B. PUBLIC COMMENT

No public comment

C. APPROVAL OF MINUTES

Minutes were reviewed. Tischler moved to approve with attendance amended to include Zweigle and Baldwin as present/Baldwin second. Unanimous approval of the amended minutes.

D. ACTION / DISCUSSION ITEMS

1. OEI Consortium Update: Finish Faster, Financial Aid
 - a. Fernandez shared that we had signed the financial aid consortium agreement, which was an important first step in cross-enrollment; Finish Faster is the intermediate step between regular enrollment and true cross enrollment (the exchange) and we are currently sending our course files to Quottly/Finish Faster. Fernandez and Kuhleman shared that we need to work with IT to create a URL that will serve as the housing area for our files to eliminate our need to keep sending them manually.
 - b. Abbott and Tischler noted that it will be nice to be able to have Finish Faster data for planning and enrollment management use when it becomes available to us.
2. Review/Update DE questions in Elumen to reflect current Title V language.
 - a. The committee had a first read of the DL Addendum and made significant changes to reflect current Title V language. Fernandez to make changes and second reading will occur at Feb 11th DL Meeting.
3. Tutor role in Canvas: Kuhleman and Fernandez created a Tutor shell for Biology and added Varty as the instructor. Varty will send us a list of approved tutors to be added to the shell. This shell would not have any other participants, and would only contain information deemed necessary by the instructor for use with tutees.

Distance Learning Committee:

Chair: Maria Fernandez
Dr. Zachary Zweigle
Shawn Abbott
Anne-Marie Kuhlemann

David Blink
Jude Baldwin
Alison Varty
Dr. Michael Tischler

E. CLOSED SESSION

No closed session:

F. ADJOURNMENT

Meeting was adjourned at 4:30 pm, PST