FLEX Committee Regular Meeting February 4, 2010

MINUTES OF REGULAR MEETING
Attending:  Marlys Cordoba, Vickie Donaldson, Roberto Mazariegos, Patrice Thatcher, Eric Young, Joe Zagorski.  Absent: Tony Osa, Valerie Roberts

- In order to comply with Brown Act requirements, as interpreted by the COS Academic Senate, the FLEX Committee will prepare, approve and past minutes of our meetings.
  ➔ The Minutes of the previous meeting were approved.

- Review of FLEX and Staff Development Proposals and Analyses
  ➔ The committee reviewed FLEX/Staff Development Proposals from contract and adjunct faculty approving all proposals and funding two contract faculty proposals at the level authorized by their committee scores.
  ➔ One Analysis was paid and referred to the faculty person submitting it suggesting that it be resubmitted for ‘second round’ consideration later in the year to request additional funding.
  ➔ Three Analyses were returned to the faculty members submitting them for resubmission using the online form.
  ➔ One analysis was returned requesting a more complete analysis.
  ➔ One Analysis and One Proposal from an adjunct faculty member reflected the understanding that the faculty member’s work toward an A.A. at College of the Siskiyous—and therefore, qualification for equivalency-- would qualify for both FLEX hours and funding. Pursuant to clarification of our policy that work toward step or column movement was not funded through FLEX or Staff Development funding, this faculty member will be informed that her current work falls under the policy as was previously understood, but that future Proposals will not be funded.

- Competing Meetings
  ➔ There was discussion of the double scheduling of various required faculty meetings during the Thursday College Hour. Joe Zagorski, Interim Vice President of Instruction, said that he would bring this to the next Department Chair Meeting.

- Members of College of the Siskiyous Accreditation Team who travel to other community colleges request that we authorize a preapproved FLEX credit for the time spent in this activity.
  ➔ The committee did not approve the proposal that FLEX credit be preapproved for faculty participating in off campus accreditation visits. Because we value the work of staff who offer this service to the institution, we do encourage them to submit the regular FLEX Proposal in order to receive credit.

- Please see the text below of an email received suggesting the Basic Skills Workshops be preapproved as FLEX Activity.

Can we get a blanket approval that the Basic Skills workshop mentioned below can count toward FLEX hours? Or do all participants need to complete separate FLEX proposals?
  ➔ The committee did not approve the proposal that the Basic Skills workshop be a preapproved FLEX activity. We encourage faculty to attend this workshop and submit FLEX Proposals and Analyses in order to receive FLEX credit.

- Review January FLEX activities
  ➔ The committee briefly discussed the January FLEX activities.

- Possible change in number of COS FLEX Days
  ➔ The Interim Vice President of Instruction, Joe Zagorski, brought to the committee’s attention, as an information item, his interest in proposing that the number of FLEX days be decreased from the current 7. The committee expressed interest in a discussion of this proposal, but declined to either support or state lack of support for such a proposal at this time.

Submitted by Patrice Thatcher-Stephens
Chairperson FLEX/Staff Development Committee