

**Student Services Council Minutes**  
**Wednesday, November 4, 2015**  
**10:00 A.M. ~ LS 9**

Distribution List:

- ✓ *Melissa Green*
- Sunny Greene*
- ✓ *Denis Hagarty*
- ✓ *Jan Harris*
- ✓ *Doug Haugen*
- ✓ *Jan Keen*
- ✓ *Valerie Roberts*
- ✓ *Charlie Roche*
- ✓ *Bart Scott*
- Todd Scott*
- Scotty Thomason*
- ✓ *Meghan Witherell*
- ✓ *Stephanie Wroten*

**I. 2016-17 Academic Calendar**

Those present were in agreement with the Executive Cabinet and Instruction Council regarding the 2016-17 Academic Calendar, including the Presidents' Days in February.

There was some discussion about having a later fall semester start date so students who work all summer have time to enroll at the last minute. The group came to the conclusion that this is a discussion that would require its own agenda item.

**II. Student Equity Plan**

There is a budget of \$200,000 to implement the Equity Plan. Populations identified in the Draft Plan are:

- Foster youth
- Native Americans
- Low income students
- Veterans
- African American
- Hispanic
- People with Disabilities

The group helped brainstorm activities that would give students the best chance of success:

- Hire a supplemental, embedded tutor.
- Co-fund an ASC Coordinator.

- Offer a Summer Bridge/Extended Orientation for new students just before the beginning of the fall semester. This would not only help them academically, but would give them connections to students, staff and faculty before the start of fall classes.
- Provide a stop-gap before financial aid disbursements (book and gas vouchers, etc.)
- Implement/expand an early alert system (eg. Starfish)
- Implement “Siskiyous Experience” – give students help during 4 semesters, not just the first year.
- Hire an advisor who can do outreach to target populations.
- Give staff poverty awareness training.
- Basic skills boot camp-live in Lodges during summer section.
- Offer non-credit basic skill courses to help students paying tuition (in-state and out-of-state) so it isn’t so costly to catch up to college level courses.
- Offer more online student services, eg. weekend and evening access to advising, technology, etc.
- Expand videoconferencing.

Next steps – attach funding to activities. The group will prioritize if the cost exceeds what is available.

### **III. Student Services Counsel 2014-15 Self-Evaluation**

The group added to the list of Major Accomplishments, Obstacles, and Recommendations for Improvement.

#### **IV. Area Updates (All)**

- DSPS
- Financial Aid –
  - Attended the annual conference where Equity and Gainful Employment were the emphasis.
  - Major fall disbursements completed.
- Student Life –
  - Doug will attend the same Active Shooter Training that Denis Hagarty attended at SOU.
  - The Lodge staff is in “collections” mode to get residents’ balances paid.
  - A behavior intervention team is being formed and will begin meeting regularly.
- Yreka Campus
  - Getting ready for registration.
  - Updating old distance learning equipment.
- Counseling – No report.

- Prepping for registration.
  - Have been included in the new math sequence discussions.
- Football – Pushing to implement drug testing.
- Research – No report.
- Enrollment Services -
  - Testing registration before November 9<sup>th</sup>.
  - Working on recruitment efforts.
  - Working on ISAs. Currently have 29 students from the SFPD cohort who are seeking degree completion.
  - Working to simplify veteran processing.
- Upward Bound – Immersed in finishing the Annual Report.
- Instruction Office - No report.
- President's Office - No report.

V. Other

**Future Agenda Topics:**

- Update Student Center (Haugen)
- Use of Student Center Fee (Haugen)
- Possibility of Student Body Fee (Haugen)
- Monthly SSSP/Equity Updates (Val/Melissa)

**2015-16 Meetings**

November 4, 2015  
 December 2, 2015  
 January 6, 2016  
 February 3, 2016

March 2, 2016  
 April 6, 2016  
 May 4, 2016