

**Student Services Council Minutes**  
**Wednesday, March, 2016**  
**10:00 A.M. ~ Board Room**

**Distribution List:**

- |                 |                   |
|-----------------|-------------------|
| ✓ Melissa Green | ✓ Valerie Roberts |
| ✓ Sunny Greene  | ✓ Charlie Roche   |
| ✓ Denis Hagarty | ✓ Bart Scott      |
| ✓ Jan Harris    | Todd Scott        |
| Doug Haugen     | Scotty Thomason   |
| ✓ Jan Keen      | Meghan Witherell  |
| ✓ Isaiah Olson  | Stephanie Wroten  |

**I. Minutes from 12/02/15 Meeting**

Minutes were approved (Greene, Roche)

**II. Equity Updates**

Lauren Bellone's advisory assignment is temporary through June. A permanent position will be filled after that time.

- The position will play a key role in the Siskiyou Promise program by following up with the applicants to make sure they submit their FAFSA and complete the requirements to determine eligibility. Those identified as being in our targeted population will receive follow-up and assistance.
- Poverty Awareness training later this month.
- High school visits will be a key focus.
- Financial Aid staff have already presented Cash for College
- Multicultural events have been suggested. An RA in the Lodges wanted to show a movie and have discussion afterwards regarding race relations but it was discouraged since she did not have training in facilitating an event of that nature. It was determined that we need to be mindful of the need to train both students and staff before they take on events that may require additional assistance.
- Melissa suggested that RAs submit their event proposals to staff for determination on whether it needs additional input/guidance.
- Book and gas vouchers for people who have timed out of EOPS and Cal Works.
- In lieu of gas vouchers it would be nice to use vans to transport students around the county. This is not an allowable expenditure for Equity funds.

- Instead, it would be nice if we can institute a transportation fee to pay STAGE to increase service for evenings and weekends and allow our students free or reduced rates.

### **III. Literacy**

There is a new group on campus. Doug will report progress at next meeting. It involves presenting workshops and education. The financial aid office should not be involved.

### **IV. Food Pantry**

As part of our Equity efforts we have discussed helping our food insecure students by having a food pantry on campus. Jayne Turk received a mini grant to buy food and has attempted distribution to students. She has not had much luck in getting students to admit they are in need. Ideas are welcomed. We are trying to supplement by meal as opposed to supplying multi-day boxes. This could be extended into supplying hygiene products. The challenge is to find a place to store the food and people to distribute it. The ASB wants to help.

### **V. Health Clinic**

It has been suggested that the Clinic be moved from the Lodges to make more rooms for students and more accessible to students. Several sites on campus have been visited but none so far have been satisfactory. A bathroom is necessary, as well as a sink in the examining area.

### **VI. Other**

### **VII. Area Updates (All)**

- DSPS –
- Lodges –
- Student Life –
- Yreka Campus
- Counseling –
- Football –
- Research –
- Enrollment Services -
- Upward Bound –
- Instruction Office –
- President's Office -

### **VIII. Other**

#### **Future Agenda Topics:**

- Update Student Center (Haugen)
- Use of Student Center Fee (Haugen)

- Possibility of Student Body Fee (Haugen)
- Monthly SSSP/Equity Updates (Val/Melissa)

**2015-16 Meetings**

November 4, 2015

December 2, 2015

January 6, 2016

February 3, 2016

March 2, 2016

April 6, 2016

May 4, 2016