

Student Services Council Minutes
September 1, 2017
2:00 P.M. ~ Board Room

Distribution List:

✓ <i>Joshua Collins</i>	✓ <i>Charlie Roche</i>
✓ <i>Janice González</i>	✓ <i>Dr. Stephan Schoonmaker</i>
✓ <i>Melissa Green</i>	✓ <i>Bart Scott</i>
✓ <i>Dr. Sunny Greene</i>	✓ <i>Dr. Todd Scott</i>
✓ <i>Denis Hagarty</i>	✓ <i>Chris Wehman</i>
<i>Jan Harris</i>	✓ <i>Regina Weston</i>
<i>Doug Haugen</i>	✓ <i>Meghan Witherell</i>
✓ <i>Michelle Knudsen</i>	✓ <i>Stephanie Wroten</i>
✓ <i>Valerie Roberts</i>	

- I. Minutes from May 2017 were approved.
- II. Review Planning by Design Document
 - Bart presented the Planning by Design document. Bart explained that this document was brought about as an effort to tie planning and budget processes and allocations together, whereby Program Review would be driving the budget planning process instead of the reverse.
 - There is an overlap of one year between the Institutional Master Plan and Program Review (2020-21).
 - Elumen will replace Curricunet, which will be set up for non-academic departments, but it is unclear how or when at this point.
 - In reviewing the Planning by Design document, it was suggested that the word “Academic” in one of the tables (Appendix 2) be removed because the table refers to both academic and non-academic areas.
 - The Program Review blank template is on the Planning website. How the Budget form will be tied to Program Review is still to be determined.
 - Bart made recommendations to Student Services regarding Program Review: To pull up the narrative from a couple of years ago to see if it is still relevant and then wrap up the comprehensive review.
 - i. As Student Services completes their program reviews, identify areas that need quality improvement, tie to the college goals and plans, as well as to the budget.
- III. AP 5020, Non-Resident Tuition and Exceptions
 - Janice proposed a need for a revision to this AP, specifically to the Oregon Exchange Conditions by adding “cumulative” to the GPA condition—for better clarification—and to add an exceptions clause for students that cannot take a full load because of special circumstances, including, but not limited to program/major wrap-up, DSPS Counselor recommendation, crisis, or gray shirt.
 - It was tabled because league language needed to be updated, as well as a change that came about this summer from AB 2364, EdCode 76140, on an updated K-12 Non-Resident Tuition Exception.
- IV. Technology Master Plan draft – Chris Wehman
 - Chris Wehman shared the plan draft. This will be presented to the Board at the September 12th meeting.
- V. 2017-18 Meetings

- The committee agreed to change the meeting to 11 a.m. on Fridays—still twice per month, alternating with Diversity Committee.

Future Agenda Topics

AP 5020