

**Student Services Council Minutes**  
**September 27, 2018**  
**3:00 P.M. ~ Board Room**

**Distribution List:**

✓ *Jude Baldwin*  
✓ *Joshua Collins*  
✓ *Janice González*  
✓ *Melissa Green*  
✓ *Jan Harris*  
✓ *Dr. Doug Haugen*  
*Wayne Keller*  
*Michelle Knudsen*  
*Shirley Louie*

*Valerie Roberts*  
*Dr. Stephan Schoonmaker* (ex officio)  
*Nathan Rexford*  
✓ *Regina Weston*  
✓ *Meghan Witherell*  
✓ *Stephanie Wroten*  
*Dr. Zachary Zweigle*

**Information**

- I. SSC 2018-19 Charge and Goals
  - The committee reviewed the revisions made to the goals and they were approved with no further corrections or revisions.
- II. Student Success Plan
  - The following questions were explored about developing a Student Success Plan (SSP): Should we have one? What goes in a SSP? Would it be generalized? How would we tie it to the Institutional Master Plan? We could look at having a goal like increasing our retention/return rate and look at how we would achieve that goal. Another example is degree or certificate completion rates.
- III. Next meeting's agenda items
  - Enrollment Management Plan
  - APs/BPs
  - Research Legality of posting birth dates and identifying sex offenders on course rosters. It was reported that a discussion was had at College Council about this issue and that the direction was to take it to Student Services Council to address any possible FERPA violations and if it could be implemented in Banner SSB.
- IV. Other?

**Action**

- I.

**Future Agenda Topics**