



Banner Steering Committee

Meeting Notes
April 21, 2016
2:00 pm – 3:00 pm
Board Room

Present: Josh Collins, Eric Houck, David Gault, Nancy Miller, Bart Scott, Nancy Shepard, Megan Witherell

Absent: Nancy Coughlin, Vickie Donaldson, Nancy Funk, Melissa Green, Kelly Groppi, Kent Gross, Ben Harris, Jan Harris, Doug Haugen, Lori Luddon, Valerie Roberts, Charlie Roche, Scotty Thomason, and Dylan Paoli--Student Representative

Notetaking: Deanne Delano

- 1) The March 10, 2016, meeting notes were approved and they have been posted to the website.
- 2) **Ellucian Live Report.** Ben stayed in Colorado for the Ellucian live conference. This was different than from two years ago. Eric Houck attended part of Degreeworks forum and he also attended the executive forum. Regarding the action plan, one of the models is renamed to CRM (Customer Relationship Management). If your customers are staff, or if you are recruiting students or advising students, those are your customers for this product. Degreeworks forum and Ethos platform--Their attempt is to set a direction, but what they seem to be focusing on is marketing. They are still higher-Ed focused and this is their primary focus. What is next? Workflow. Integrate workflow and implement it in their systems and not have it be a separate system. Integrate it with Banner. Another part is analytical reporting. We want to make it easier to produce analytical reporting that is standardized. In the next two years we will focus on reporting and analytics. Mobil access is continuing to be accessible via the mobile works in their plan. This is all wrapped around the Ethos platform, as well as other focus and management identity. We want a better way to control identity of management, management data, and create data standards. For example, what do we need to know about students? We should standardize data systems as a way to keep information flowing between systems.

Look at the Ellucian roadmap. This will all be published on the website. Since Ben attended the full conference, we have access to all sessions. If anyone wants to watch any of the sessions, let Eric or Ben know and they can provide access to those conference sessions.

- 3) **Action Plan Update.** Josh has had staff tell him that having temporary help for the Banner update is a bad idea. They feel it is not going to help us. It is going to create more problems than it will help out. Maybe one solution would be to have student help to just sit in specific departments and tell people that "we are closed today." What if Student Services had regular days where they are closed? Publicize the schedule and post "closed for training."

We are moving to hosting in the cloud. IT has had conversations with the hosting folks about the migrations. We are beginning to ramp up on that because that will have a significant impact on our plan. Ellucian people have been distracted by the conference so they can now focus on this more closely. An Ellucian manager will be here in two weeks. We will be talking to people about what will or what will not work. What might be helpful to start with is what would be the worst times for training? This would help us map out some of this for planning. Eric wants to see, that when our project manager is here, after we have a plan roughed out, he will send it out to begin making some progress toward the action plan. Eric wants to make sure we are doing this appropriately with all that this will affect. Eric wants the feedback ahead of time. And things like, "is temporary staff going to work?" Eric wants communications to be open and happening. What are the worst times for implementing and training? What would be a good time for each department, etc?

- 4) **IT Updates.** The next fiscal deadline is June 30. If we meet those deadlines, e-transcripts can be paid through the Chancellors office. E-transcript is a state requirement for our college. The Chancellors office is paying for it because they are pushing for it.
- 5) **Other.** Nancy Shepard asked about the Banner task list. We can't use Luminis as an intranet. We can't link from the website to a deeper level of Luminous. That is a need on the list. We would really like to solve it.

Canvas integration with Banner. Our unique identifier is the "S" number (Internal accounts on Canvas and CCC-ID). Are we using CCC-ID with CCCApply? These are connected to the "S" number, but only for people who have applied through CCCApply.