



## Web Team

Meeting Notes

March 15, 2017

3:00 – 4:00 pm

DLC 4

Present: David Fleet, Eric Houck, Anne-Marie Kuhlemann, Michael Reetz, Dawnie Slabaugh

Absent: Ben Harris, Todd Scott

Recorder: Bethany Golly

- 1) **Review of past meeting notes:** No changes requested.
- 2) **AWS Migration Update:** Progress has been made for cloud migration. EC2 instance has been set up. SSI appear to be working within environment. SFTP connection to connect directly to Dreamweaver. Directory browsing will most likely not be functional at this point, and a discussion needs to be had about whether or not directory browsing should be included moving forward.  
Next step is website export and loading into cloud as it currently exists, which should occur during the week of spring break. Need to completely lock down website editing capabilities to only web links so they are aware no changes they make will show up once the website is on AWS.
- 3) **Website Redesign:** Dawnie advises that the president wants to move forward with the web redesign immediately. Website is our #1 marketing tool but it is currently outdated and is unappealing to students. Previous Web Team meeting showed example of updated site, but never was shown to anyone else. Moving forward, there are three options: 1. Visual redesign for homepage and internal pages (in-house); 2. Visual redesign for homepage and internal pages (external designer such as Dennis Weathers); 3. Complete redesign of aesthetics and framework
- 4) **Presto Sports and CTE External Website Update:** Timeframe of external sites being set up for sports and CTE: ~ 3 months  
Funding does not come from college, but from CTE funding, so web team does not have final say in decisions. Concerns have been raised about the exorbitant cost for the small amount of pages being created, and the “splinterization” of the website (multiple separate sites instead of unified site). Concerns have been passed on to individuals in charge of project.
- 5) **Other:** Group discussed e-commerce/online payment solution, possibly PayPal. Will discuss at next meeting.

**Next meeting:** *Friday, March 31<sup>st</sup>, 2017 (2-3pm)*