



College of the Siskiyous

Web Team

Meeting Minutes

November 8, 2018

2:00 –3:00 pm

DLC 8

Present: David Fleet, Wayne Keller, Anne-Marie Kuhlemann, Michael Reetz, Dawnie Slabaugh

Absent: Jim Gilmore

Recorder: Bethany Golly

- 1) **Review of past meeting minutes:** No changes requested.

- 2) **Application Forms:** There are multiple application forms on the website (the Lodges, the police academy, and EOPS all have different kinds of application forms). There should be consistency. EOPS did not ask Weblinks to create an application but instead asked them to link to the EOPS SurveyMonkey application. This may be due to an inaccurate reputation of “Weblinks can’t or won’t do this” that is fed by users being impatient, not providing required or updated information, and handling requests by themselves instead of working with Weblinks.

- 3) **Update from Weblinks:**
 - Web mailers have been replaced
 - Broken links, accessibility issues, and some cosmetic changes are being addressed now
 - Athletics page is updated
 - Some incorrect links are still showing in a Google search

Pages for the Office of Instruction and CTE still look a bit choppy and could be cleaned up.

- 4) **Other:** Weblinks needs help with configuring the web server. Embedding a video directly on the website with captioning doesn’t work. Weblinks also requests scripting language (PHP preferably)

B9 outage notifications have been posted. Weblinks will check to make sure B9 changes do not interfere with any SSB links.

MySiskiyous sign-in page still has some inaccuracies.