

**Counseling Services  
College of the Siskiyous**

**Second Associate Degree Worksheet**  
Rev. 10/30/07

**Student Name:** \_\_\_\_\_

1. **Major:** Must complete all the requirements for a major listed in the COS catalog.  
Catalog year: \_\_\_\_\_ Catalog page for major: \_\_\_\_\_
2. **Second Major:** The major for the second degree must be different than the major for the first degree.  
First Degree major: \_\_\_\_\_  
Second Degree major: \_\_\_\_\_
3. **Major Requirements:** Attach an Associate Degree major check sheet or complete the section below:

<u>Major Requirement</u>	<u>Units</u>	<u>COS?</u>	<u>C</u>	<u>IP</u>
_____		Y N	C	IP
_____		Y N	C	IP
_____		Y N	C	IP
_____		Y N	C	IP
_____		Y N	C	IP
_____		Y N	C	IP
_____		Y N	C	IP
_____		Y N	C	IP
_____		Y N	C	IP
_____		Y N	C	IP
_____		Y N	C	IP

Total Major Units \_\_\_\_\_

4. **Major Residence:** At least 12 units of the second major must be completed at COS.  
**Total second degree major units at COS:** \_\_\_\_\_
5. **Degree Residence:** The last \_\_\_ 12 units or a total of \_\_\_ 24 semester units of the second degree must be completed at COS.
6. **Additional Units:** Must complete 20 units of associate degree applicable coursework beyond those used for the first degree for a total of 80 units. **Total Associate Degree applicable units:** \_\_\_\_\_
7. **Grade Point Average:** Minimum 2.0 GPA in the 60 units applicable to the degree. **GPA:** \_\_\_\_\_
8. **General Education:** Completion of the COS general education requirements for the catalog year that applies to the student. (Attach Associate Degree evaluation.)
9. **Second Associate Degree Complete.** (Attach Petition to Graduate.)

Students cannot be awarded two degrees and two diplomas in the same semester. A student may, however, complete all the course work for both degrees at the same time the first degree is awarded, then file a second Petition to Graduate, and receive the second degree the following semester with no additional coursework. Alternatively, students may earn an associate degree with two majors by completing the requirements for both majors. When a degree with a double major is awarded, the second major may not at a later time be part of a second associate degree.

Evaluation by: \_\_\_\_\_ Date: \_\_\_\_\_

**Curriculum Committee  
College of the Siskiyous**

**Academic Procedure**

Approved by Curriculum Committee on 10/23/07  
Rev. 10/30/07

**Second Associate Degree Requirements**

A second Associate Degree may be awarded to students who complete the following requirements.

**First Degree:** Must have been awarded an Associate Degree from an accredited degree-granting institution listed in the Accredited Institutions of Postsecondary Education directory.

**Major:** Must complete all the requirements for a major listed in the COS catalog.

**Second Major:** The major for the second degree must be different than the major or concentration for the first degree.

**Major Residence:** At least 12 units of the second major must be completed at COS.

**Degree Residence:** The last 12 units or a total of 24 semester units of the second degree must be completed at COS.

**Additional Units:** Must complete 20 units of associate degree applicable coursework beyond those used for the first degree for a total of 80 units.

**Grade Point Average:** Must have a minimum 2.0 GPA in the 60 units used for the second degree.

**General Education:** Completion of the general education requirements for the student's catalog year.

Students cannot be awarded two degrees and two diplomas in the same semester. A student may, however, complete all the course work for two degrees at the same time the first degree is awarded, then file a second Petition to Graduate, and receive the second degree the following fall/spring/summer semester with no additional coursework. The same requirements above apply for students who apply for additional associate degrees.

**Double Major**

Students may earn an associate degree with two majors by completing the requirements for both majors. Although both majors appear on the student's transcript, the student receives one degree and one diploma. When a degree with a double major is awarded, the second major may not at a later time be part of a second associate degree. A student may, however, complete all the course work for two degrees at the same time the first degree is awarded, then file a second Petition to Graduate, and receive the second degree the following fall/spring/summer semester with no additional coursework.