The Business program at College of the Siskiyous (COS) offers certificates and degrees that prepare you to enter a variety of careers in the business world, advance in your current job, or turn your talents, skills, and passions into a successful business of your own.

**Is This Program the Right Fit for You?**
- Enjoy delving into the challenges of doing business, such as finance, marketing and communications, economics, accounting, and management?
- Excited about starting a business and working for yourself? Interested in exploring your ideas and vision for a money-making enterprise?
- Are you a business owner looking to develop more skills to help take your business to the next level?
- Want to boost your business credentials and career by adding an associate degree or certificate, such as accounting or e-commerce, to your resume?
- Eager to enter the business environment as an office assistant or take on greater management responsibilities as an administrative assistant?

If so, you may be an ideal candidate for this program, which prepares you to design your own rewarding pathway to a career in business.

**Earn Your Certificate or Degree**
In the Business program, you can pursue a Certificate of Achievement or earn an Associate in Science degree that allows you to transfer to a four-year university to complete a bachelor’s degree.

**Start Your Future Today!**
Complete your certificate or degree and get on the path to a more rewarding career and life.
Learn more about this program and how to apply for admission at [www.siskiyous.edu/cte/business](http://www.siskiyous.edu/cte/business)

**Questions?**
**PLEASE CONTACT US:**
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**Counseling Services**: (530) 938-5353  
**Yreka Enrollment**: (530) 841-5550  
**Weed Enrollment**: (530) 938-5272

**College of the Siskiyous**  
800 College Avenue, Weed, CA 96094  
[www.siskiyous.edu](http://www.siskiyous.edu)

Established in 1957, and located at the base of California’s beautiful Mount Shasta, College of the Siskiyous is an open-access, public institution dedicated to providing excellence in education, cultural enrichment and service to the community. The College is widely recognized for its outstanding programs in the humanities and arts, sciences and technology, and in athletics.

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Whether you’re an entrepreneur, a seasoned business professional or looking to enter the job market, the COS Business program provides options to meet your goals. Choose from these degree and certificate programs:

**ASSOCIATE DEGREE IN BUSINESS ADMINISTRATION**
Builds a well-rounded, solid foundation in business skills, knowledge and principals. Studies include math, economics, finance, accounting, oral and written communications, and law and ethics in business.

**CERTIFICATE IN ENTREPRENEURSHIP**
Learn about the many aspects of small business ownership, including business opportunities, emerging trends, planning and management, technology, writing a business plan, and the personal characteristics and skills needed for success.

**CERTIFICATE IN E-BUSINESS**
Learn to set up and run an electronic business enterprise. Classes focus on the design, development, marketing and maintenance of a web-based business and creating a web page and business plan.

EARN AN ASSOCIATE DEGREE OR CERTIFICATE IN THESE THREE BUSINESS FIELDS:

- **ACCOUNTING:** Provides training in the many factors that drives business and profits, preparing students for work as accounting clerks or business trainees.
- **OFFICE ASSISTANT:** Provides basic entry-level training and skills for clerical occupations.
- **ADMINISTRATIVE ASSISTANT:** Provides advanced training and skills for high-level secretarial and clerical positions.

Course Schedule
The Business program offers one-year certificate or two-year associate degree programs. Course schedules vary and include evening, weekend and online classes at our Weed and Yreka campuses.

Registration
Apply to COS with our convenient online or paper application. You’ll find both at: [www.siskiyous.edu/apply/registration.htm](http://www.siskiyous.edu/apply/registration.htm)

For more information on this program, and how to apply, contact us. See contact details on the back of this brochure.

Financial Aid
Concerned about the cost of college? COS is committed to helping you explore all options for financial aid. To learn more, start here: [www.siskiyous.edu/financialaid](http://www.siskiyous.edu/financialaid)

**Shared Learning Enhances Outcomes**
COS Business students learn from business professionals in a collaborative environment with like-minded colleagues — all inspired in their own ways to make their mark in the business world.

**Expand Your Skills and Career Options with a Degree or Certificate in Business**
Business is a growing, dynamic field that opens doors to a wide range of careers in all segments of the economy. The COS Business program lets you study business on its own or earn a specialized business degree or certificate that enhances your current knowledge and marketability in any field.

Job opportunities include working in such areas as:
- **Management:** entrepreneurship, consulting, nonprofit management, human resources, strategic planning; office administration
- **Accounting:** taxes, auditing, budget analysis
- **Finance:** banking, financial planning, insurance, real estate, corporate finance
- **Marketing:** advertising, market research, product management, retail, fundraising, sales

View all course requirements for the Business program certificates and associate degrees at [www.siskiyous.edu/cte/business](http://www.siskiyous.edu/cte/business).

**Associate Degree vs. Certificate**
Prefer to earn your associate degree and possibly go on to achieve a bachelor’s degree? If so, you’ll complete the same major courses required for the certificate program, plus the general education requirements and electives.