Major Goals for 2009-2010
Office of Instruction

- **Administrative Details**
  - Complete update and rewrite of policies and procedures
  - Evaluate, organize, and structure the ASC and Library
  - WASC accreditation process to be completed in March 2010
  - Complete program review cycle

- **Increase effective communication from the Office of Instruction**
  - Keep President and Board aware of Instruction programs and goals
  - Update Office of Instruction website
  - Calendar of critical dates
  - Key information from Sacramento (e.g., Title 5 changes)
  - Assessment and SLO information

- **Environmental and sustainability focus across the curriculum**
  - Increased recycling
  - New construction
  - Develop faculty leadership

- **Human Resources**
  - Department Chairs support
  - Athletic Director Position Analysis and Recommendation
  - Faculty Positions
    - As identified in program reviews
    - Environmental Resources (grant funded)

- **Develop an educational master plan**
  - Research and job market data, including visioning process
  - Enrollment management plan
  - Facilities planning and room usage
  - Final document ready for August 2010

- **Student Learning Outcomes**
  - Course – Program – Campus
  - Emphasize assessment
  - TracDat

- **Curriculum**
  - Develop a strategy for the “Support Hour”
  - Basic Skills Coding Project
  - Bring 3-year course review up to date
  - Incorporate online curriculum process into Banner implementation
  - Explore the development of new programs
    - Electrical Apprenticeship
    - Cross Country Team
    - Music Industry (MUSI)
    - Outdoor Programs (rescue, activity specialist, etc.)
  - Develop a process for reducing or eliminating a program

- **Student Success Team**
  - Basic Skills Initiative
  - Title III Activities
  - Improve GUID 596
  - Professional Development

- **Facilities**
  - Science building design
  - Fire compound development
  - Athletic field evaluation and planning