To log into the Library’s article databases, ebooks, and streaming videos from off campus, you need to have a library card and password.

**Step 1: Get a library card**

If you do not already have one, apply for a library card. You can apply for a card [online](http://www.siskiyous.edu/library/email) or in person any time the Library is open. Either way, getting a card will only take a few minutes. NOTE: Online applications take 1 business day to process, so plan ahead!

**Step 2: Set up your password**

To create your password:

1. From the [Library’s home page](http://www.siskiyous.edu/library/email), click on [Search the Library](http://www.siskiyous.edu/library/email) (left sidebar)

2. Click on [Sign In](http://www.siskiyous.edu/library/email) next to [My Library Account](http://www.siskiyous.edu/library/email) (upper right corner; NOT the WorldCat sign in)

3. Click on [Set/Reset Password](http://www.siskiyous.edu/library/email)

4. Type in your library card barcode number and click on [Request new password](http://www.siskiyous.edu/library/email).

5. Open [your COS email account](http://www.siskiyous.edu/library/email). Click on the link in the email from [Library Password Management](http://www.siskiyous.edu/library/email). Note: If you are having trouble with your COS email account, please contact the [Student Help Desk](http://www.siskiyous.edu/library/email) for assistance.

6. On the [Change Password](http://www.siskiyous.edu/library/email) screen, **your username is your library card barcode number** (all 14 digits, no spaces). Type in the password you wish to use and click [Change Password](http://www.siskiyous.edu/library/email).

Last updated July 2017