

**COLLEGE OF THE SISKIYOU**

**Procedure Manual**

**Title:** Oregon Exchange Permits (OIT/SOSC)  
**Revision Date:** 11/96  
**Responsible Area:** Student Services  
**Responsible Office:** Vice President, Student Services/Research  
**Policy Reference:** Board Policy 3.0, 3.4  
 California Education Code 76140

*Oregon Students at College of the Siskiyous*

**General**

The College of the Siskiyous has reciprocal agreements with Southern Oregon State College and Oregon Institute of Technology to exempt Oregon students from out-of-state tuition. These students shall pay a fee of \$42/unit. In any one fiscal year, up to 100 FTES may be exempted from the mandatory fee requirement of that state.

**Qualifications**

SOSC and OIT establish the qualifications for participation in this program. Contact the Admissions Office at the applicable institution.

**Process**

The process for obtaining this non-resident tuition fee exemption is as follows:

- Step 1:** Contact either Southern Oregon State College or Oregon Institute of Technology to obtain an "Exchange Agreement" packet for California Community Colleges (or obtain this information from the COS Office of Vice President, Student Services/Research).
- Step 2:** Complete paperwork and forward to SOSC or OIT. SAT scores and high school transcripts are required. In addition, a complete residency affidavit is required.
- Step 3:** Upon approval of the permit, COS and the student will be notified from the applicable institution by written letter.

The permit will remain in effect for as long as the student remains continuously enrolled, making normal progress toward a degree or certificate, for up to a maximum of four semesters or 72 semester credits earned.

Any time spent at COS under the auspices of this permit will not qualify toward the establishment of residency in Oregon. It is presumed that students seeking permits intend to retain their Oregon residency. (Reference: Education Code, Title V, Section 54022)

*Students from Siskiyou County/COS attending SOSC/OIT*

**General**

The College of the Siskiyous also has a reciprocity agreement with SOSC/OIT to allow Siskiyou County or COS students to attend those colleges at a tuition fee less than charged for out-of-state students. The number of students participating in the program from each institution shall remain “approximately equal.”

**Qualifications**

**Southern Oregon State College:** A minimum of 30 semester units of transfer-level courses at College of the Siskiyous is required with a 2.25 GPA in the coursework to be eligible for an Interstate Exchange Agreement.

**Oregon Institute of Technology:** Siskiyou County residency or 30 semester units of transfer-level courses at College of the Siskiyous is required with a 2.25 GPA in the coursework to be eligible for an Interstate Exchange Agreement.

**Process**

**Step 1:** Obtain exchange agreement form from Admissions & Records or the Office of the Vice President, Student Services/Research.

**Step 2:** Complete form and submit to the Vice President, Student Services/Research for review to determine if student meets eligibility requirements.

**Step 3:** Approved permit is mailed to student.

**Step 4:** Student delivers permit to OIT/SOSC.

The permit will remain in effect for as long as the student is in continuous enrollment, making normal progress toward a degree, for up to a minimum of four years.

Any time spent at SOSC/OIT under the auspices of this permit will not qualify toward the establishment of residency in Oregon. It is presumed that students seeking permits intend to retain their California residency. (Reference: Education Code, Section 66800)