

**Rural Health Science Institute
Building Committee Meeting
April 22, 2008 at 10:00 a.m. – 11:00 a.m.
COS Boardroom**

Present: Barry Russell, Gerri Fedora, Nancy Shepard, Larry Glen, Jason Aronson, Lori Cleveland, Jeff Cummings, Jaimie Dillard, Steve Crow, Bethany McWilliams, COS; Tim Bollman, Dan Prideaux, Parsons; Michelle Steffens, Interior Office Concepts.

Topics of Discussion:

1. **Phase I**—Site work has started. Issues regarding ADA parking, extending Campus Drive, and storm drains are being addressed. The Yreka city manager has signed off on the location of drains and the amount of paving done for the project; however, the city public works manager is concerned about a few details on the plan. Parsons is negotiating with the city of Yreka to resolve these concerns, and the project shouldn't be delayed.
2. **Phase II**—Building construction bid results are in. Randy Hill Construction had the low bid, coming in \$374,000 lower than the next bid. This bid doesn't include the technology portion of the project. Site work will be completed by July 20, and building should start on the same day.

The number of parking spaces has increased to 134. The original plan of creating a three-tiered parking lot with two lower lots built first and the third added later has been changed. The upper tier of the parking lot will now be built first, and the slope will be removed to accommodate disabled parking. More parking spaces have been added to the technology building for use by disabled students. The parking project is overseen by the DSA and will be ADA compliant. Jaimie Dillard from DSPS will review the plans to ensure ADA compliance.

3. **Door Width for Room 121**—Most of the scenarios taking place in Room 121 will use a gurney, which won't have a problem fitting through the 36" door. The need for a bigger door will be evaluated.
4. **Grant Update**—The grant was submitted, with one change noted from the 3/18 minutes. The grant will fund distance learning infrastructure and equipment for room 121, the group study room, sim lab, and hospital ward. Rooms 126 and 127 will not be distance learning.

The grant award is contingent upon the innovativeness of the project. We are asking for \$331,634 out of the grant and will provide \$335,000 in match.

5. **Furniture Layout**—Michelle Steffens from Interior Office Concepts was introduced as the furniture consultant for the RHSI. Users will review plans and get feedback to Michelle regarding needs and priorities in their personal space. Michelle will provide drawings based on the feedback she receives. Flexibility in the number of desks in classrooms is needed. Current plans show 32 desks, while 35 or more are needed. This layout may require limiting aisle space to the first few rows of desks, instead of down the length of the room. Michelle will start with the highest capacity of each room as her target. Detached chairs and movable desks are best for nursing student use. A few lockable storage cubbies may be included in the group study area.

Nancy Shepard proposed the group consider changing the style of the SMART podiums from wrap-around to rectangular. This format would allow the same amount of table space but wouldn't extend out into the room as far as the wrap-around format. Nancy will email the dimensions to Michelle.

Michelle will bring her revised drawings to the next meeting.