

**Rural Health Science Institute
Building Committee Meeting
May 27, 2008 at 11:00 a.m. – 12:00 p.m.
COS Boardroom**

Present: Gerri Fedora, Nancy Shepard, Larry Glen, Lori Cleveland, Jeff Cummings, Denise Mannion, Mark Healy, Mike Midkiff, Renata Funk, Tricia Bravo, Bethany McWilliams, COS; Tim Bollman, Dan Prideaux, Parsons

V. Meeting Minutes—The committee will inform Bethany if any changes need to be made to the minutes.

VI. Topics of Discussion:

- 1. Weed Campus Paving Update**--The paving project in the north and west parking lots began this week. Parking will not be available in either of these parking lots for the duration of the project. Parking is available on the south and east sides of campus and on the west side of the gym.
- 2. Phase I and II**—Randy Hill Construction is coordinating the site work and construction for the RHSI. Disabled parking will be provided in the Nor-Cal parking lot.

Door 108A and B—Door locations in the hallway of the office area are illegal. The committee reviewed the plans and came to a consensus to remove the doors. The revised plans will be filed to the DSA by Thursday of this week. A door will be added from Gerri's office to the conference room.

Classroom 121 needs elevator access to the upper tier. ADA requires disabled students have access to the upper level. The plans have been revised to reflect this change; the only impact this has on the rest of the building is a reduction in vending machines from four to three.

Due to city requirements, the location of the rainwater detention pond will be under the lower parking lot.

- 3. Furniture Layout and Design**—The furniture consultant, Michelle Steffens, wasn't able to complete updated furniture layouts. She hasn't received feedback from all staff and faculty regarding their personal office layouts. These choices need to be submitted to Michelle soon, or office layouts will be based on the original drawings.

Medical equipment purchases take time and are expensive. COS has purchased reconditioned beds in the past and has also made purchases through Mercy Medical Center at reduced prices. Michelle has taken measurements for the beds, and will contact Gerri for purchasing information.

Furniture for the ESTC and RHSI has been in the LRC foyer for review. The ESTC group has different needs than the RHSI and options need to be considered in context. When reviewing the furniture, it is important to give feedback on what works, what doesn't, and whether the reviewer is looking for the ESTC or RHSI. The project managers are trying to maintain a degree of standardization between the two buildings.

Black, grey, and dark cherry are standard colors for podiums. Light maple is non-standard and requires more lead time. Nancy Shepard is working on selection with Ronny. Karen Copey is developing a color board for the building. The exterior color pallet will be developed first, then the interior, and finally the furniture colors.

Mike Midkiff has overseen the purchase and installation of a camera, flat screen, and recording equipment in the current nursing lab. Through the process, it was discovered that the camera angle can only be changed from the SMART podium. Mike will communicate information to Gene about the products/problems.

Tim distributed a flyer announcing the RHSI ground breaking on June 3, 2008 at 5:30 p.m.

The doors in the building are standard 36 inch widths. The bed sizes need to be double-checked. The beds in Shasta College with the bumpers on were too large for the doorways.

VII. The next meeting will be scheduled approximately one month from now. Tim will send out a meeting invitation with the date, time, and location.