

**Rural Health Science Institute  
Building Committee Meeting  
October 16, 2008 1:00 p.m. – 2:00 p.m.  
DLC 4**

**Present:** Weed Campus: Tim Bollmann, Parsons; Jeff Cummings, Gerri Fedora, Lori Cleveland, Bethany McWilliams, Tricia Bravo, Catey Olivolo, Nancy Shepard, COS; Renata Funke, Yreka COS. Phone-In: Ronny Kagstrom, KMM Services; Gene Massarini, GME; Karen Copsey, NMR Design.

**VI. Topics of Discussion:**

**1. Building Construction Update**—The building status is still at the framing stage.

**Building room numbering:** Tim distributed a proposed numbering system for the building. The proposed numbers are 101, 102, etc. It was suggested using the first two initials of the building name instead of a three-digit number, such as RH1, RH2, etc. (This idea was discarded in a follow-up meeting between Tim and Robin Richards and the three-digit system was retained.)

Renata suggested a signage system indicating a block of rooms, such as “Rooms 101-105” with an arrow. Jeff suggested a kiosk by Bethany’s office with a staff directory showing room numbers. Gerri would like to call the current hospital ward area the skills lab.

**2. AV and Sim Lab Equipment Design**—Ronny confirmed we now have all of the wiring required to support our manikins. A 2’ wide x 2’ deep x 6’ tall rack is needed to support the equipment in the control room. The placement of this rack causes the counter to be shortened. The control room is approximately 10 by 12 feet. The rack can’t be placed in another room due to the inordinate amount of wiring required to support the sim room. Six computers are required for each set up and counter space will be tight in the control room. Ronny emailed the group drawings of the new AV layout before the meeting. A second AV rack is shown on the plan, but is there in error and will be removed. The counter can be extended into that space to allow more room. All of the wiring for the patient monitors, etc. has stub-ups into the ceiling for future flexibility.

The addition of the Noelle Birthing Simulators requires two paired locations to support the mother and baby. All of the simulation systems that exist in the four beds in room 146 would not have to be designated to a particular simulation set-up. Any of the two beds in the room can be paired up. The laptop that accompanies the simulator can provide support for the simulations. The system allows flexibility and growth in the future and is compatible with different simulation systems as long as they use typical connections. The consultants are not providing any monitors. Network caps are included at each bed. Two network LAN drops are included at each bed location. A wireless antenna will be installed in the ceiling of room 146 to ensure a reliable connection from the simulators. A videoconference codec was included in the original sim lab design. That has now been deleted to fit in the budget after the new revisions. Nancy confirmed this should be okay as long as there is sufficient wiring for everything else. The sim labs’ videoconferencing output could be connected to the support infrastructure in the other rooms for conferences. The codec can always be added in the future if needed.

Much of the equipment in some of the rooms is supported by grant funding on the understanding that they are video-conferencing capable. Video feeds can be sent out from these rooms by tapping into the infrastructure in other rooms.

The sim lab is very technology-heavy. The touch-panel pages and other considerations are hard to get right the first time. The contractor will build revisions into his price so the pages can be edited in the future to fit our needs. This is good for two call backs.

The rack in the control room needs to be secured to the wall.

Room 124 was drawn with monitors in the middle of the room facing backward. These are auxiliary monitors for students at the back of the room to view the far end. Nancy's original intention was for the monitors to allow the instructor to view the far end. This will require a re-edit of the plan. Nancy and Gene talked more offline and confirmed the following plan: A swing out monitor on the left side of the room as viewed by the instructor will be installed about halfway back. This will be in addition to the instructor's far-end monitor on the back wall and in addition to the two swing-out monitors for far-end viewing by students in the last couple of rows. Nancy and Gene agreed to only have one side- and one back-wall monitor for instructor viewing to avoid adding a third monitor that would substantially change the design.

The rack housed in the storage room will include a pull-out monitor with touch controls accessible through the hall wall. This rack will be ADA compliant and can be rolled out for service. It will be a niche into the wall behind the door and will be easy to access. A three-sided recess will be built to protect the rack from the door. There is no ventilation issue with this.

Nancy, Tim, Gene, and Ronny will have a follow-up discussion about classroom specifications.

- 3. Furniture Review and Color Choices**—Color Option 1 was chosen by the committee. A large sample of cubicle curtain fabric was requested. Catey, Gerri, and Tricia saw some curtain options they liked in the Sim Tech Academy they attended in Portland. Bethany will send pictures of the curtains to Tim. The floor tile in the restrooms isn't popular. The group would like something in a lighter color without flecks. Karen will look into providing more options. Users have also chosen fabric for individual office chairs. Bethany sent this information to Tim. The group will also review the furniture choices in the LRC foyer and get feedback to Tim. Choices have already been made for classroom and office furniture.

Jeff suggested adding a plug-in so the conference room behind Gerri's office has capability to view one-way AV from the sim lab.

- 4. Next Meeting—Thursday, October 23, 2008, at 1:00 p.m. in DLC 4**