

**Rural Health Science Institute
Building Committee Meeting
October 23, 2008 1:00 p.m. – 2:00 p.m.
DLC 4**

Present: Weed Campus: Tim Bollmann, Parsons; Gerri Fedora, Bethany McWilliams, Tricia Bravo, Nancy Shepard, Barry Russell, Jeff Cummings, COS. Phone-In: Ronny Kagstrom, KMM Services; Gene Massarini, GME; Wesley King, NMR Design; Sean Raymond.

VI. Topics of Discussion:

1. **Building Construction Update**—Building status is still at the framing stage.

Building room numbering: A final draft of the building numbering system was distributed. The three-digit numbering system was retained so administrators can track buildings more easily. The electrical and mechanical rooms have numbers instead of names for security reasons, and the custodial room has a name instead of a number. The toilet rooms need to be either both unisex or men's and women's. The rooms will be kept men's and women's for now. Wes confirmed there are locks on the doors. The group approved the numbering sequence and flow with corrections as noted.

2. **AV and Sim Lab Equipment/Design**—Gene has been communicating with Larry Glenn over the last couple of days regarding the sim lab system. Larry has communicated a need for a wireless touch-panel control in room 146 so instructors can have volume control, etc. Gene is redesigning the sim system in order to accommodate this addition. They will need to issue revised low-voltage power and voltage drawings. No more changes in the AV system can be accommodated after this. After this point, no changes will be taken unless they come directly from Barry Russell. The need for the wireless control panel was discussed. There is currently no control from within the room. The nearest touch panel is accessible from the hallway. The functions are executed in the control room or hospital ward. If the wireless control panel is left out at this point and added in later, it would be more costly due to the programming requirements needed. It isn't that much work to add it now and Gene has already started working on it. The system can't accommodate any revisions after this one. The wireless control panel will be included, but anything afterward will need administrative approval.

Dual lighting and the HVAC controls in the control room will be addressed with the electrical engineer. Conduit pathways from the hospital ward to the control room are not direct. There are chaises in the wall behind the rack locations into the accessible ceiling space. In the future, cables can be pulled from any room into any other room. The counter on the west wall has been removed. The counter on the north wall will be extended to the rack. One of the PTZ cameras was mislabeled and has been corrected. The sloped mirrored window in the control room is tilted so the glass is at an angle in the wall to cut down on glare on the inside caused by the mirror glaze on the outside. Tipping the mirror changes the reflective angle of the glass so people inside the control room aren't seeing themselves. Gerri and Tricia saw this in their Portland training. The tilt also enhances the reflective quality of the glass outside of the control room. The offset needs to be about three inches. Wes will research the possibility of having our window manufacturers tilt all three of our windows. The window on the north wall needs to be moved down to accommodate the AV rack and provide a better view of the sim room.

The same lighting system will be used in the RHSI as the ESTC. We will have control and programmability from the teacher's station. The degree to which we can do this depends on how the electrical engineer divides the system. The lights are fluorescent and not dimmable.

The vacuum and mechanical air for room 146, the high-fidelity sim rooms, and the hospital ward have been confirmed. Lights over the beds similar to patient rooms in hospitals improve visibility and help students view procedures. Adding some lights over the beds is possible. Tricia and Gerri will discuss placement of lights and let Wes know. There is infrastructure for headphones in the control room so more than one person can listen to simulations.

After today no more conference calls about the sim lab will be necessary. Gene will get the documents and specs ready for bid. His goal is to have revised power conduit drawings out by next week. The spec should be finished in two weeks.

3. **Furniture Review**—Tricia Bravo's fabric choice of Majolica/Bluebell was confirmed. Three more faculty offices are not yet occupied and need to be clarified. Two offices will have the aurora/mulberry option, and one will have the majolica/bluebell option.
4. **Next Meeting**—We don't need one next week. The next meeting will be TBA.