



**Academic Senate**  
College of the Siskiyous  
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[www.siskiyous.edu/academicsenate/](http://www.siskiyous.edu/academicsenate/)

## **Academic Senate Executive Meeting Minutes**

October 6, 2016 (Convened at 8:00am) in DLC 01

**Attendees:** Chris Vancil (President), Bill Hirt (Vice President), Andrea Craddock (Secretary), Sean Kenny (At Large), and Mike Graves (At Large)

### **A. Approval of Minutes**

- ❖ No minutes presented.

### **B. Officer Reports**

- ❖ Chris Vancil reported that:
  - Rob Slabbinck and Jenny Heath want to join the Flex Committee.
  - Michelle Knudsen would like to join the Planning Committee as a student services representative.
  - Michelle Knudsen is also interested in joining the Diversity Committee.
  - Eric Houck said that he will be having a conference with Ellucian about the Luminis portal system (i.e. Banner) and would like faculty input. It was discussed that someone from counseling (e.g., Dennis Hagarty), as well as someone from the Program Review Committee would provide important input regarding the redesign of these systems.
  - Chris attended the Board Meeting earlier this week. Nancy Funk said they are working on a survey to administer to students to get feedback regarding food availability at the dorms.
    - Mike Graves indicated that the Academic Senate should write up a letter regarding food issues at the dorms.
  - The administration has conveyed to Chris that they are planning to hire a music or performing arts faculty member in the next year.
  - Chris has submitted a report to the Board outlining the different processes involved in hiring for faculty vs. non-faculty positions. Faculty are required to go through the Program Review process, whereas hiring non-faculty personnel is approved through the cabinet.
    - Chris will meet with Theresa Richmond, the VP of HR, to refine the hiring prioritization process for faculty.

- Chris has asked Dr. Scott to inform faculty members of their instructional budgets. Dr. Scott has asked Vickie Donaldson to circulate this information.
- Dr. Scott mentioned that faculty members are holding classes on Etudes instead of taking a sick day. Chris will alert faculty members that they must cancel classes if they are sick.

**C. Discussion Items**

- ❖ **Planning Day/ General Education Agenda.** Chris has identified five action items for the Academic Senate special meeting to address General Education courses.
  - Identify, define and approve the COSGE Areas: Recommendation from Taskforce and Senate Exec; See Appendix A
  - Identify and approve which faculty members should be in each of the areas approval process: Recommendations from Senate Exec; See Appendix B
  - Approve single SLO each COSGE Area: Recommendation from GE Task Force; See Appendix C
  - Develop and approve a new GE philosophy
  - Approve which courses should be in each of the areas with the idea of creating GE program whereby students have choice but still limit the number of options in each area.
    - Chris is hoping that the faculty are able to address the first three action items at tomorrow's special meeting.
    - By addressing these action items, Mike said it will make it easier for the Curriculum Committee to determine if a new course is applicable for GE credits.

**Adjournment** at 9:10am