



Academic Senate
College of the Siskiyous
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www.siskiyous.edu/academicsenate/

Academic Senate Executive Meeting Minutes

October 3, 2017 (Convened at 8:00am) in DLC Rm #1

Attendees: Chris Vancil (President), Bill Hirt (Vice President), Andrea Craddock (Secretary), Mike Graves (At Large), Ed Kephart (At Large), and Sean Kenny (At Large)

A. Discussion Items / Action Items

- ❖ **SLO and PR Stipends / Groups** – Stipends for Program Review (PR) coordinators, Student Learning Outcomes (SLO) coordinators, and the SLO committee has been worked out with administration. The two PR and SLO coordinators will receive \$5000. The four members appointed to the SLO committee will receive \$4000 each. This information was sent out to faculty members, but, so far, Senate Exec has only one volunteer to serve on the SLO committee – Wenli Chang.
 - Mike Graves volunteered to be one of the PR coordinators.
 - Chris Vancil said he would email faculty and let me know they have until April to complete the work. He’s hoping this will generate more volunteers.
- ❖ **eLumen Implementation / Training Update** – Last Thursday, an “all fields” report from CurriUNET was uploaded to eLumen. There are 475 active courses that need to be mapped on the eLumen system. Curriculum Committee is scheduled for training on eLumen on Oct 25th and Nov 1st from 8am to 9am (in Dave’s classroom). Faculty training will be scheduled for Dec. 9th from 9am to noon. There will also be another training day scheduled in January, although the date and time haven’t been determined.
 - It will be communicated with faculty that they must go to one of these trainings to have access to eLumen.
- ❖ **Participatory Governance** – College Council is putting together a Participatory Governance model to outline an organizational flow chart of who reports to who.
- ❖ **Brown Act Update** – Dr. Schoonmaker indicated that all standing committees that report to the Academic Senate must follow the Brown Act. This includes providing an agenda 72 hour in advance, taking notes, and providing public communication that makes room for public comment.
 - Chris will recommend to the President that faculty who head a committee must receive additional training and support (i.e., district note taker) to comply with the Brown Act.

- ❖ **Instructional Equipment** – College Council received a document from Instructional Council regarding instructional equipment requests. However, these requests were not prioritized by the Instructional Council so it was sent back for prioritization.

B. New Business

- ❖ **College Hour** – Chris will suggest to the Administration to put a “College Hour” on the calendar so all faculty are available to meet. He will recommend putting this College Hour at noon on either Tuesdays or Thursdays.

- ❖ ***Adjournment*** at 9:15am