



**Academic Senate**  
College of the Siskiyous  
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[www.siskiyous.edu/academicsenate/](http://www.siskiyous.edu/academicsenate/)

## **Academic Senate Executive Meeting Minutes**

November 21, 2017 (Convened at 8:00am) in DLC Rm #4

**Attendees:** Chris Vancil (President), Bill Hirt (Vice President), Andrea Craddock (Secretary), Ed Kephart (At Large), and Mike Graves (At Large)

### **A. Opportunity for Public Comment**

- ❖ No public comment.

### **B. Discussion Items / Action Items**

#### ❖ **Senate Exec will consider feedback on a draft Shared Governance model –**

- Mike Graves stated that the model was confusing without lines indicating who reported to who
  1. Chris Vancil indicated that the President will unveil the new Shared Governance model with arrows showing the flow of responsibility
- Mike stated that department chairs are needed for Program Review
  1. Chris will discuss the issue of department chairs with Dr. Scott and the President

#### ❖ **Senate Exec will consider an evaluation of School Dude/ Room Scheduling –**

- Mike stated that room scheduling should be under the purview of the Instructional Office. He also suggested that priority should go to classes and not outside agencies.

#### ❖ **Senate Exec will consider Senate Goals for 2017 – 2018 –**

- Here are the goals emailed to Chris or mentioned at the last Academic Senate meeting:
  1. Data-driven decisions
  2. Student-centered class scheduling
  3. Department chairs
  4. Assessing decisions that the college has made (i.e., on School Dude, Banner)
  5. More unified as a faculty
  6. Clarification on non-credit classes
  7. Policies on academic integrity and plagiarism
  8. Trainer to help instructors become more effective teachers

- Based on these recommendations, the Senate Exec chose three goals to work on for the rest of this academic year
  1. Data driven processes to make decisions and determine if they are effective
  2. Create a process for student-centered class scheduling
  3. Recruit trainer to help instructors with teaching
- ❖ **Senate Exec will consider an evaluation of the compressed calendar and its time blocks** – Instructional Council has discussed having benchmarks to determine if the compressed calendar is successful
  - The schedule next academic year will have a College Hour at 4pm every day
  - They are not placing any new classes in the 3:30pm to 6pm block
    1. If there is currently a lab placed in this timeframe, it will remain, but no new classes will be placed in this time slot.
  - Night classes will start at 6pm in the revised time blocks
- ❖ **Senate Exec will consider appointments to Senate and Non-Senate Committees** - Chris Vancil received three volunteers to read names for graduation (i.e., Katie Gale, Andrea Craddock, and Alison Varty). Kim Parham agreed to be Procession Leader for graduation.
  - Chris indicated that if he experiences any complications with his knee surgery, he will give up being Senate President. At that point, the Academic Senate would need to hold special elections to replace him.
  - At the next Academic Senate meeting, we need to put together a Sabbatical Committee. It appears the designated members of this committee would be Bill Hirt, Sean Kenny, and Jim Gilmore.
  - At the next Academic Senate meeting, we also need to revisit Shared Governance documents.
    1. Chris will not be at the next Academic Senate meeting because he has final interviews for the English instructor position. Bill Hirt will head the meeting.

❖ ***Adjournment*** at 9am

