



Academic Senate
College of the Siskiyous
800 College Avenue
Weed, CA 96094
www.siskiyous.edu/academicsenate/

Academic Senate Executive Meeting Minutes

March 7, 2018 (Convened at 8:00am) in DLC Rm #4

Attendees: Chris Vancil (President), Andrea Craddock (Secretary), Ed Kephart (At Large), and Mike Graves (At Large).

A. Opportunity for Public Comment

- ❖ No public comment.

B. Approval of Minutes

- ❖ No minutes were presented.

C. Discussion Items

- ❖ **Presentation of how to add/revise courses in e-Lumen** – Mike Graves would like to review with faculty members how to add and revise courses in e-Lumen at the next Academic Senate meeting on 3/16. After this brief “training,” faculty members will be able use e-Lumen to update their curriculum.
 - ❖ **Senate Exec will consider an evaluation of School Dude / Room Scheduling** – Mike indicated it would be helpful if there was a way to prioritize courses that require certain rooms / facilities (i.e., computer labs). Chris said he would discuss this issue in his upcoming meeting with Dr. Schoonmaker.
 - ❖ **Senate Exec will consider an evaluation of the compressed calendar and its time blocks** – Chris believes this is the institution’s responsibility and that the college should create an instrument / survey that assesses the effectiveness of the compressed calendar. Mike would like a “college hour” added to the calendar. Chris said he would also discuss the college hour proposal with Dr. Schoonmaker.
 - ❖ **Senate Exec will consider appointments to Senate and Non-Senate Committees** – On the Planning & Budget Committee, it was decided that Alison Varty will take Chris’ post and Rhonda Brown will replace Jesse Cecil who hasn’t attended the last three meetings.
 - ❖ **Senate Exec will consider changes to finals week** – Although this was formerly being considered by administration, it has been discarded based on the negative feedback by faculty.
 - ❖ **Senate Exec will consider administrative evaluations**- Since most administrative staff have held their positions less than a year, it was decided to wait until next year to evaluate them.
- ❖ **Adjournment** at 8:50am