



**Academic Senate**  
College of the Siskiyous  
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## Academic Senate Executive Meeting Minutes

February 5, 2019 (Convened at 8:05am) in DLC Rm #4

**Attendees:** Jayne Turk (President), Neil Carpentier-Alting (Vice President), Andrea Craddock (Secretary), Katie Gale (At Large), Ed Kephart (At Large), and Ron Slabbinck (At Large)

### A. *Opportunity for Public Comment*

- ❖ No public comment.

### B. *Approval of Minutes*

- ❖ Minutes were approved.

### C. *Discussion Items*

- ❖ **Pack it in/ Pack it out** – Inspired by a policy at SOU, Jayne wanted to test out the idea of “pack it in/ pack it out,” which removes trash cans from classrooms. This requires students to “pack up” their trash before leaving the classroom and empty it in the large trash bins located in the hallway. It also asks faculty members to empty their own trash cans. The idea is that maintenance would spend less time emptying trash cans, which would allow them more time to do other tasks (e.g., vacuuming carpets, cleaning tables, etc.). Jayne thought it would be helpful to try out this policy in the Distance Learning Building (DLC) for a couple of weeks to see how it worked. She received permission from administrators and faculty members who taught in the DLC.
  - Jayne will email faculty members who are impacted by this new policy to get feedback about how well it is working.
  - Ron suggested that faculty members could leave their trash bins outside their office when they need maintenance to empty them. Jayne thought this was a great idea.
- ❖ **Adding Agenda Items to the next Senate meeting** – Dr. Zweigle wanted to discuss the pros/cons of Registration 365, 16 vs. 18 instruction weeks (i.e., compressed calendar), hiring priorities/processes for faculty input, and Guided Pathway meetings at next week’s Academic Senate meeting.
  - Jayne thought two of these issues – Guided Pathway meetings and compressed calendar - may be better addressed in the Faculty Union meeting also scheduled for next Friday (2/15). In terms of the Guided Pathway meetings, Dr. Schoonmaker would like to schedule these meetings

during a couple of Saturdays in March. Since this is more of a work load issue, Jayne thought the Union would be better suited to attend to it.

1. Regarding the compressed calendar, this is also an issue that pertains a lot to the Union and, thus, would be better addressed by this body.
    - Academic Senate will put the discussion of Registration 365 and hiring priorities/processes for faculty input on the Academic Senate agenda
- ❖ **“To do” list for March’s OER meeting/training** – The OER is scheduled to do their meeting/training on Friday, March 15<sup>th</sup> from 10 am to 1 pm
    - Andrea will send out an Evite and/or calendar invitation to full-time and part-time faculty, administrators, and certain staff members.
    - Neil has agreed to coordinate the event. Jayne suggested going to the Flex committee to secure funds for catering and paying part-time faculty to attend this event.
      1. A facility request needs to be submitted through SchoolDude for the ASC and access to laptops.
      2. We should touch base with Jenny about the catering options she uses for Union meetings.
  - ❖ **FANS (birthday cards, etc.)** – The FANS committee should start a process of giving birthday cards to faculty members. In addition, a couple of faculty members are expecting babies and a few faculty members will be granted tenure this year and should be recognized for these milestones.
  - ❖ **ASCCC Plenary Session in the spring and the Curriculum Institute in the summer** - ASCCC Plenary Session is scheduled for Thursday, April 11<sup>th</sup> to Saturday, April 13<sup>th</sup> in Sacramento. Jayne is going and would like someone to join her. She asked that we look at our schedules to see if we could go.
    - The Curriculum Institute is scheduled for July 10<sup>th</sup> to July 13<sup>th</sup> in San Francisco
  - ❖ **Replace Bill Hirt on the Web Committee** – We need to replace Bill Hirt on the Web Committee. Neil also mentioned that he’ll need to be replaced on the Instruction Council since he teaches during that time.
  - ❖ **Future Agenda Items for the next Academic Senate meeting** – We need to appoint mentors for the new faculty members – Ann Klein and Eric Smith.

**D. Adjourned 8:50 am**



